KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

Private Bag X9137, PIETERMARITZBURG, 3200
Ex NED Building, 228 Pietermaritz Street, Pietermaritzburg, 3201
Tel: 033 846 5440 Enqiries: [redacted]

FM&AS: Records Management

28 October 2024

TO : ALL OFFICIALS & MANAGEMENT.

SUBJECT: NEW EMAIL ADDRESS FOR THE REQUEST OF ALL KZN CIRCULAR NUMBERS

1. Kindly note that Records Management Sub- Directorate has a new email address that has been created for KZN Circular number requests. ALL draft circulars must be sent to this designated email address and a prompt response will be sent back with a circular number. An approved circular must be sent back to registry for reference purposes using the new email address.

   New email address: KZN.Circulars@kzndoe.gov.za

   For enquiry kindly contact the following Registry officials:

   Nomthandazo Khumalo : 033 846 5337
   Lindi Luthuli : 033 846 5260
   Nelisiwe Mkhize : 033 846 5026
   Siphokazi Shabalala : 033 846 5601

   Office Number 141 Ex- NED Building

2. You co-operation in this regard will be highly appreciated

MR N.G NGCOBO
HEAD OF DEPARTMENT
KZN DEPARTMENT OF EDUCATION

15/11/24
DATE