



KWAZULU-NATAL PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

Private Bag X9137, PIETERMARITZBURG, 3200
Anton Lembede Building, 247 Burger Street, Pietermaritzburg, 3201
Tel: 033 846 5125

LTSM Provisioning

To All: Deputy Directors-General
Chief Directors
Directors
District Directors
CES: Circuit Management
Circuit Managers
Principals of all Public Ordinary Schools with grade R
Chairpersons of School Governing Bodies

KZN CIRCULAR NO 44 OF 2024
PROCUREMENT OF LTSM FOR 2025 ACADEMIC YEAR: GRADE R

1. Schools have been informed of their indicative Grade R allocations per KZN Circular No.112 of 2023. Kindly be advised that the "Operational / Non-LTSM" allocations shall be transferred to schools in due course. These funds may be utilized for non-personnel operational costs such as minor building repairs; utilities such as water and electricity and administrative support.
2. This circular serves to communicate the procurement and distribution of Grade R LTSM for the 2025 academic year.
3. In terms of the framework set out in the LTSM procurement plan, Grade R LTSM shall be procured centrally to benefit from the economies of scales. As in the past, the criteria adopted for discounted pricing was aligned to the placement of bulk orders through a central procurement process.
4. Accordingly, in order to ensure maximum resources reach Grade R learners in the province, the Department shall use the grade R LTSM allocations to procure Grade R LTSM centrally. LTSM specifications serve to supplement and enhance supplies of past years whilst stationery supplies will continue to be replenished on an annual basis.
5. Your co-operation in the resourcing programme for Grade R classes and the preservation of these resources is appreciated.

Mr G N Ngcobo
Head of Department: Education

Date: 16/4/24