



Private Bag X9137, Pietermaritzburg, 3200
Ex NED Building, 228 Pietermaritz Street, Pietermaritzburg, 3201

Supply Chain Management

Enquiries: S.M Mbhele

Email: Sibusiso.Mbhele@kzndoe.gov.za

Date: 25/02/2026

SUBJECT: B0235660, RQ02/02 REQUEST FOR PLUMPING REPAIRS AT UMZIMKHULU STATE OWNED HOUSE AND RENOVATIONS TO THE ENTIRE HOUSE.

1. You are kindly invited to quote for the above-mentioned service.
2. Please receive the following documents and return to 251 Pietermaritz Street, Ground floor.
 - **SBD 1 INVITATION TO QUOTE PART A AND PART B (2 pages)**
 - **SBD 3.1 SPECIFICATION AND PRICING SCHEDULE (44 pages)**
 - **SBD 4 BIDDER DISCLOSURE (2 pages)**
 - **SBD 6.1 PREFERENCE POINTS CLAIM FORM (5 pages)**
 - **SBD 10 OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE (1 page)**
 - **SECTION L: AUTHORITY TO SIGN A BID (1 Page)**
 - **SPECIAL CONDITIONS OF CONTRACT (WHERE APPLICABLE)**
 - **GENERAL CONDITIONS OF CONTRACT (8 pages).**
3. **NB: SERVICE PROVIDERS MUST ENSURE THAT THEY UPDATE THEIR DETAILS ON THE CENTRAL SUPPLIER DATABASE (CSD). SERVICE PROVIDERS MUST INDICATE HOW THEY CLAIM POINTS FOR SPECIFIC GOALS IN SBD6.1, SECTION 4 (TABLE 1). WHERE DISABILITY POINTS ARE CLAIMED, MEDICAL CERTIFICATE MUST BE PROVIDED.**

THE AWARDED SERVICE PROVIDER WILL RECEIVE A LETTER OF AWARD AND WILL BE REQUIRED TO COMPLETE 7.1/ 7.2 (CONTRACT FORMS) AND RETURN BACK TO SCM TOGETHER WITH THE CERTIFIED COPY OF B-BBEE CERTIFICATE/AFFIDAVIT WHICH IS REQUIRED FOR B-BBEE VERIFICATION PROCESS.

4. **Evaluation Criteria: Compliance with Specification (BOQ) and Technical Evaluation, Completion of forms, submission of required documents and calculation of preference points. The highest scoring bidder who has met all requirements will be awarded.** This quote will be evaluated on 80/20 price and preference points basis. 80 is price and 20 is specific goals (as per SBD6.1), Specific goals for the quote and points claimed are indicated per table below: **(NB YOU ARE REQUIRED TO SELECT POINTS ON SBD 6.1 SO THAT SPECIFIC GOALS CAN BE ALLOCATED)**

4.1 Points will be allocated as follows:

Departmental Specific Goals	Departmental Specific Goals Narrative	Number of Points (80/20 System)
Race (HDP)	Black Equity Ownership – 100% (Africans, Coloureds, and Indians)	5
Gender (HDP)	Female Equity Ownership equal to or above 51%	5
Disability (HDP)	In respect of a person, a permanent impairment of a physical, intellectual, or sensory function.	5
Youth	Youth Equity equal to or above 51%	5

5. Please note compulsory returnable documents: Copy of company registration document (CK document), Proof of CIDB Registration, certified copy of Identity Document (ID)
6. Service providers must be registered on CIDB with Grade 2GB or Higher
7. Service providers are also invited to a compulsory briefing session to be held on **04 March 2026, Address: Erf 219, Umzimkhulu at 10:00 am.**
8. Quotations must be deposited into the quotation box situated at **251 Pietermaritz Street, Ground floor.**
9. The closing date for quotations will be **09 March 2026 at 11H00.**
10. Your co-operation will be highly appreciated

DULY SIGNED

Mr. M. Mlangeni
Chief Director: Supply Chain Management (SCM)
KZN: Department of Education

25 February 2026

Date

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)

BID NUMBER:	B0235660 RQ02/02	CLOSING DATE:	09/03/2026	CLOSING TIME:	11h00
DESCRIPTION	REQUEST FOR PLUMPING REPAIRS AT UMZIMKHULU STATE OWNED HOUSE AND RENOVATIONS TO THE ENTIRE HOUSE.				

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

GROUND FLOOR
251 PIETERMARITZ STREET
PIETERMARITZBURG
3201

ENQUIRIES MAY BE DIRECTED TO

CONTACT PERSON	Mr Sibusiso Mbhele
E-MAIL ADDRESS	Sibusiso.Mbhele@kzndoe.gov.za

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.	

**PART B
TERMS AND CONDITIONS FOR BIDDING**

- 1. BID SUBMISSION:**
- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
 - 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
 - 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
 - 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

- 2. TAX COMPLIANCE REQUIREMENTS**
- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
 - 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
 - 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
 - 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
 - 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
 - 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
 - 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

PRICING SCHEDULE /SPECIFICATION**1.SCOPE OF WORK**

The quotation document calls for the appointment of a service provider for plumbing repairs and renovation to the entire house, at uMzimkhulu State House

2.REQUIREMENTS /SPECIAL CONDITIONS TO SERVICE PROVIDERS

- a) The successful bidder shall provide all necessary plant, equipment, PPE, storage for the effective implementation of the proposed project. Normal working hours Monday to Friday from 8:00 to 16:00 shall apply.
- b) Water and electrical power shall be provided by the service provider.
- c) Quoted prices per item must include all costs.
- d) All apparatus, components parts, fittings and materials supplied and/or installed whether especially specified herein or not shall conform in respect of quality, manufacture, tests and performance with the requirements of the appropriate current South African (SABS) and Addenda there to, except where otherwise required by this specification or permitted by approval of the Department in writing. All materials and workmanship which may, in the opinion of the Department, be inferior to that specified for the work will be condemned. All condemned material and workmanship must be replaced or rectified as the case may be, to the satisfaction of the Department.
- e) CIDB requirements: CIBD Grade 2GB and higher
- f) Materials must be SABS approved.
- g) Received quotation will be subjected to Technical Evaluation
- h) Ensure that prices provided are in line with the BOQ

NB: Failure to comply with the requirements will lead to your quotation being disqualified.

**PRICING SCHEDULE /SPECIFICATION
REQUEST FOR PLUMPING REPAIRS AT UMZIMKHULU STATE OWNED HOUSE AND RENOVATIONS
TO THE ENTIRE HOUSE.**

Name of bidder.....	RQ: 02/02, B0235660
Closing Time 11H00	Closing date: 09 March 2026

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.

1. SPECIFICATION / BILLS OF QUANTITIES (BOQ) AND PRICE SCHEDULE

PRELIMINARIES

Item No.	Description	Unit	Qty	Rate	Amount
1.	<p>HEALTH AND SAFETY REQUIREMENT</p> <p>The contractor's attention is drawn to the provisions of the construction regulations issued in the terms of the Occupational Health and Safety Act, 1993 as amended. It is specifically stated that the employer shall prepare a documented health and safety specification for the works and that the employer shall ensure that the contractor has made provision for the cost of health and safety measures during the execution of the works. The contractor shall price opposite this item for compliance with the act and the regulations and the reasonable provisions of the aforementioned health and safety specification.</p>				
2.	ELECTRICAL CERTIFICATE OF COMPLIANCE (CoC)	No.	1		
3.	PLUMPING CERIFICATE OF COMPLIANCE (PIRB CoC)	No.	1		

Total Carried to Summary

SECTION NO.2

BILL NO. 1

SERVICES CONNECTIONS

NOTE: MUST PROVIDE ALL THE CORRECT DOCUMENTATION

1.	WATER CONNECTION				
1.1	<p>Connection to municipal water supply, including all necessary pipes, fittings, and meters.</p> <p>The contractor shall ensure that: Water connections comply with SANS 10252 and local authority requirements.</p> <p>Note: The contractor shall ensure that the water connection is made to the municipal water supply and that all necessary meters and fittings are installed in accordance with the local authority's requirements.</p> <p>The contractor shall: Obtain all necessary approvals and permits from the local authority for water and electricity connections.</p>	NO.	1		

	<p>Ensure that all connections are made to municipal meters and connections. Comply with the local authority's requirements for connection fees, deposits, and meter installations. Provide certificates of compliance from the local authority upon completion of connections.</p>				
2.	ELECTRICITY CONNECTION				
2.1	<p>The contractor shall ensure that: Electricity connections comply with SANS 10142 and local authority requirements. Note: The contractor shall ensure that the electricity connection is made to the municipal electricity supply and that all necessary meters and fittings are installed in accordance with the local authority's requirements.</p> <p>The contractor shall: Obtain all necessary approvals and permits from the local authority for water and electricity connections. Ensure that all connections are made to municipal meters and connections.</p> <p>Comply with the local authority's requirements for connection fees, deposits, and meter installations.</p> <p>Provide certificates of compliance from the local authority upon completion of connections.</p>	NO	1		
Total Carried to Summary					
SECTION NO.3 BILL NO.2 ROOFING WORKS Note: All work is subject to remeasurement					
1.1	SUPPLEMENTARY PREAMBLES General Prime cost amounts and provisional sums are net. Prime cost amounts include for delivery to site of all articles concerned Provisional sums are for material and equipment supplied and installed complete by firms of specialists. Old sheets are to be removed and new sheets replaced and secured immediately and in sequence. The contractor is to ensure that no openings are left for an unreasonable period of time and certainly not over night or weekends, and that no rain is allowed to ingress into the buildings and damage equipment or disrupt production. NOTE THAT EXISTING OPERATIONS WILL BE ONGOING IN EACH OF THE BUILDINGS, and that the contractor, is to liaise with THE Department of Education regarding the relevant planned works program prior to commencement of work on the building in question.				

1.2	Provide the sum of R 50,000 (Fifty Thousand Rand) for the roof works and rain water goods including but not limited to: Cleaning of roof Repair of roof Installation of rain water goods, including gutters down pipes and outlets Connection rain water goods to existing storm water drainage system Installation of new flashing and weather proofing details	SUM.	R50 000		
Total Carried to Summary					
SECTION NO.4					
BILL NO.3					
HALLWAY					
Note: All work is subject to remeasurement					
ALTERATIONS					
1. REMOVAL OF EXISTING Work					
1.1	Taking out and removing tiles 4,3 x 1 m 2,7 x 1,39 m 1,2 x 0,9 m	m2	9,18		
1.2	Taking out and removing skirting 4,3 x 0,1 m 2,7 x 0,1 m 1,2 x 0,1 m	m2	1,64		
1.3	Taking out and removing entrance door 1,25 x 2,13 m	m2	2,66		
1.4	Taking out and removing hallway cupboards 0,67 x 0,23 m 0,67 x 0,46 m	m2	0,5		
1.5	Taking out and removing ceiling 4,3 x 1 m 2,7 x 1,39 m 1,2 x 0,9 m	m2	9,18		
2. GENERAL MAINTENANCE					
2.1	Allow for cleaning of all glass, washing all floors and leaving the whole of the works and grounds in a thoroughly clean and perfect state fit for occupation at the completion of the Contract. Care must be taken not to use any cleaning materials which are likely to cause damage to the finish surface.	item			
FLOOR COVERING					
3. SUPPLY AND INSTALL FLOOR TILES					
3.1	Patterns Unless otherwise described, tiles shall be laid with continuous joints in both direction Floor Tiles Floor covering for preambles see Standard Preambles to All Trades - WB20 and Supplementary Preambles.				
3.2	Installation of porcelain floor tiles with dimensions 600x600 mm. Including the preparation of surface, laying of tiles, grouting and sealing of tiles.	m2	9,18		

4.	SUPPLY AND INSTALL FLOOR SKIRTING				
4.1	Supply and install PVC skirting of height 100 mm comprising of expanded PVC, front covered with decorative finish foil. Skirting can be fastened to walls either with self adhesive tape or sealant. The border touching the poreclain floor should contain a flexible gasket so as to completely seal off edge. The decorative finish foil should be identical in colour and pattern to the porcelain flooring that is being offered. Alternatively a contrasting pattern would also be considered. 4,3 x 1 m 2,7 x 1,39 m 1,2 x 0,9 m	m2	1,64		
	CEILING AND PARTITIONS				
5.	CEILING				
5.1	Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins, or to be shot-pinned, to brickwork or concrete Fixing Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and where described as "bolted", the bolts have been given elsewhere Ceiling Unless otherwise described ceilings shall be deemed to be horizontal Steel component All steel components for ceilings, partitions, etc are to be galvanised in accordance with SANS 121.				
5.2	Suspended Ceiling Supply and install 3,5 x 2,6 m panels on exposed suspension grid system. Match existing specification NOTE: Ceilings suspended not exceeding 1m below concrete soffits	m2	9,18		
6.	CARPENTRY AND JOINERY				
6.1	Supply and install modern pivot entrance door 1,25 x 2,13 m with wide windows 0,26 x 1,25 m including aluminum door frame, glass door leaf, modern steel bar. Wood with exterior aluminum shield (single). Featuring strong horizontal lines and intricate geometrical design. Exterior aluminum clad.	No.	1		
6.2	Supply and install Roller Door System Cabinets. Containing Cabinets 3 Shelves – Lockable. 0,67 x 0,69	No.	1		
7.	PAINT WORK				
7.1	PREPARATORY WORK TO EXISTING WORK Previously painted plastered surfaces				

	Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and screws shall be removed, cracks or screw holes shall be opened, filled with a suitable filler and finished (closed) smooth. Previously painted metal surfaces Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal	m2	59,05		
7.2	PAINTWORK ON WALLS				
7.2.1	Walls on bagged brickwork or concrete surfaces two coats superior quality acrylic emulsion paint 4,3 x 3,06 1 x 3,06 2,7 x 3,06 1,2 x 3,06 0,9 x 3,06	m2	59,05		
8.	PROVISIONAL SUM				
	Bulk Electricity Service Connection Switches, socket outlets Switches, socket outlets, etc are to include for screwing to outlet boxes, connecting up and cover plates Light fittings Light fittings are to include for hanging, fixing and connecting and for fluorescent tubes and lamps internal and external lighting. Allow a Provisional Sum for general electrification, including but not limited to: Installation of electrical cabling and wiring Supply and install of electrical panels and distribution boards Installation of lighting fixtures, light fittings and outlets Earthing and bonding Testing and commissioning of electrical systems	SUM.	R5 000		
Total Carried to Summary					
SECTION NO.5					
BILL NO.4					
ROOM 1 (DINING ROOM)					
Note: All work is subject to remeasurement					
ALTERATIONS					
1.	REMOVAL OF EXISTING Work				
1.1	Taking out and removing tiles 3,4 x 2,8 m	m2	9,52		
1.2	Taking out and removing skirting 3,4 x 0,1 m 2,8 x 0,1 m	m2	1,24		
1.3	Taking out and removing window 1,46 x 0,9 m	No.	1		

1.4	Taking out and removing window 1,46 x 0,10 m	No.	1		
1.5	Taking out and removing window frame and surroundings	No.	1		
1.6	Cutting and removing existing brick work Note: Alter surrounding brickwork to suit new window size. Place new Aluminium Window - Bronze on the opening, mark the size of the new window.	item.			
2.	GENERAL MAINTENANCE				
2.1	Allow for cleaning of all glass, washing all floors and leaving the whole of the works and grounds in a thoroughly clean and perfect state fit for occupation at the completion of the Contract. Care must be taken not to use any cleaning materials which are likely to cause damage to the finish surface.	item.			
FLOOR COVERING					
3.	SUPPLY AND INSTALL FLOOR TILES				
3.1	Patterns Unless otherwise described, tiles shall be laid with continuous joints in both direction Floor Tiles Floor covering for prembles see Standard Preambles to All Trades - WB20 and Supplementary Preambles.				
3.2	Installation of porcelain floor tiles with dimensions 600x600 mm. Including the preparation of surface, laying of tiles, grouting and sealing of tiles.	m2	9,52		
4.	SUPPLY AND INSTALL FLOOR SKIRTING				
4.1	Supply and install timber skirting of height 100 mm comprising of expanded PVC, front covered with decorative finish foil. Skirting can be fastened to walls either with self adhesive tape or sealant. The border touching the porcelain floor should contain a flexible gasket so as to completely seal off edge. The decorative finish foil should be identical in colour and pattern to the porcelain flooring that is being offered. Alternatively, a contrasting pattern would also be considered. 0,1 x 3,4 m 0,1 x 2,8 m	m2	1,24		
5.	PLASTERING				
5.1	EXTERNAL AND INTERNAL PLASTER Plaster on the reveal of the window, plaster on the soffit and plaster on window seal. Cement plaster on brickwork wall. Include prepare wall, smoothing and finishing REAL SOFIT WINDOW SEAL	item.			
GLAZING					
6.	SUPPLY AND INSTALL WINDOW				
6.1	All windows shall comply with and meet the minimum recommended performance requirements as set out in the General Specification for Architectural Aluminium and				

	Glass Productions (Third Edition) as published by the Association of Architectural Aluminium Manufactures of South Africa (AAAMSA). Glazing is to be carried out in strict accordance with the SABS 0137/2000 code of Practice: "The Installation of Glazing in Buildings" and where required, safety glazing materials must conform to SABS 1263. All opening sashes must be weather and draught proofed using wool pile, vinyl, etc. seals and the perimeter frames sealed to the structure using manufacturer approved sealants. All aluminium is to be protected after manufacture by removable PVC tape or other approved application. The protection is to be removed only when authorised by the Architect.				
6.2	Supply and install 28 mm S/Fix Aluminium Window Bronze 1800 x 1500 mm. Thickness of window is 3mm, fixed panel 1, opening panel 2, finish powder coated, glazing type single, handle black PVC	No.	1		
IRONMONGERY					
7.	SUPPLY AND INSTALL BLINDS				
7.1	Supply and install vertical blinds 1.46 x 0.9 m including fabric, headrails, bottom rails, controls and bracket. Use high quality material that meet the required specification. Ensure all work is done in accordance with relevant South African National Standard (SANS) and regulation.	No.	1		
MECHANICAL WORK					
8.	SUPPLY AND INSTALL AIRCONDITIONING				
8.1	Supply and install wall mounted air-conditioner back to back 1x9000BTU complete air conditioning unit with condenser. Single phase Heating and cooling EERs from 3.39 COPs up to 3.39 Indoor airflow up to 1000m ² h For office size fromn 12m ² to 42m ² Timer function Trunking and PVC drains (Supply and install PVC drainpipe with accessories) Drilling in wall (not window)	No.	1		
8.2	TESTING AND COMMISSIONING				
8.2.1	The Contractor shall carry out all tests and commissioning of the systems installed by him, in a coordinated and properly organised manner. Air-Conditioning and Ventilation installations shall be commissioned in accordance with the following Codes or such other recognised commissioning procedure or code approved by the Department: a) Air Distribution Systems: SABS 0173 : Code of Practice for the Installation, Testing and Balancing of Air Conditioning Ductwork. b) Refrigeration Systems: CIBS : Commissioning Code : Series R : Refrigeration Systems. c) Control Systems: CIBS : Commissioning Code : Series C : Automatic Controls. d) Hot Water and Steam Boilers: CIBS : Commissioning Code : Series B : Boiler Plant. e) Water Distribution Systems: CIBS : Commissioning Code : Series W : Water Distribution Systems. The testing procedures shall be sufficiently comprehensive to prove the correct functioning of each and every piece of equipment, and its suitability for the application. After all systems and equipment have been tested				

	and commissioned to the satisfaction of the Department, a detailed demonstration of all functions of the system shall be carried out in the presence of the Department's Representative, so as to allow him to become fully acquainted with the operation of the system.				
	A certificate of completion will not be issued until all tests have been satisfactorily completed, and the plant has operated successfully, to the complete satisfaction of the Department.				
9.	PAINT WORK				
9.1	PREPARATORY WORK TO EXISTING WORK Previously painted plastered surfaces Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and screws shall be removed, cracks or screw holes shall be opened, filled with a suitable filler and finished smooth. Previously painted metal surfaces Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal				
9.2	Walls Walls on bagged brickwork or concrete surfaces two coats superior quality acrylic emulsion paint 3,4 x 3,06 2,8 x 3,06	m2	38		
10.	PROVINCIAL SUM				
10.1	ELECTRICAL WORK Switches, socket outlets Switches, socket outlets, etc are to include for screwing to outlet boxes, connecting up and cover plates Light fittings Light fittings are to include for hanging, fixing and connecting and for fluorescent tubes and lamps internal and external lighting. Allow a Provisional Sum for general electrification, including but not limited to: Installation of electrical cabling and wiring Supply and install of electrical panels and distribution boards Installation of lighting fixtures, light fittings and outlets Earthing and bonding Testing and commissioning of electrical systems	SUM	R10 000		
Total Carried to Summary					
SECTION NO.6 BILL NO.5 KITCHEN Note: All work is subject to remeasurement					
ALTERATIONS					
1.	REMOVAL OF EXISTING Work				
1.1	Taking out and removing floor tiles 4,9 x 2,4 m	m2	11,76		

1.2	Taking out and removing wall tiles 4,9 x 2,4 m	m2	11,76		
1.3	Taking out and removing skirting 3,4 x 0.1 m	m2	1,46		
1.4	Taking out and removing window 0.97 x 0,9 m 0,9 x 1,46 m	m2	14,01		
1.5	Taking out and removing door window 2.07 x 0,81m	m2	1,68		
1.6	Taking out and removing above the door small window 0.6 x 0.81m	m2	0,49		
1.7	Cutting and removing existing brick work Note: Alter surrounding brickwork to suit new window size. Place new Aluminium Window - Bronze, on the opening, mark the size of the new window.	item.			
2.	GENERAL MAINTENANCE				
2.1	Allow for cleaning of all glass, washing all floors and leaving the whole of the works and grounds in a thoroughly clean and perfect state fit for occupation at the completion of the Contract. Care must be taken not to use any cleaning materials which are likely to cause damage to the finish surface.	item.			
3.	SUPPLY AND INSTALL FLOOR TILES				
3.1	Patterns Unless otherwise described, tiles shall be laid with continuous joints in both direction Floor Tiles Floor covering for preambles see Standard Preamble to All Trades - WB20 and Supplementary Preambles.				
3.2	Installation of porcelain floor tiles with dimensions 600x600mm. Including the preparation of surface, laying of tiles, grouting and sealing of tiles.	m2	11,76		
4.	SUPPLY AND INSTALL FLOOR SKIRTING				
4.1	Supply and install timber skirting of height 100 mm comprising of expanded PVC, front covered with decorative finish foil. Skirting can be fastened to walls either with self adhesive tape or sealant. The border touching the porcelain floor should contain a flexible gasket so as to completely seal off edge. The decorative finish foil should be identical in colour and pattern to the porcelain flooring that is being offered. Alternatively a contrasting pattern would also be considered. apply two coats varnish to all exposed faces. 0,1 x 4,9 0,1 x 2,4	m2	1,46		
5.	PAINT WORK				
5.1	PREPARATORY WORK TO EXISTING WORK Previously painted plastered surfaces Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be	m2	25,48		

	<p>completely removed, and screws shall be removed, cracks or screw holes shall be opened, filled with a suitable filler and finished smooth.</p> <p>Previously painted metal surfaces Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal 4,9 x 1,3 m</p>				
6.	SUPPLY AND INSTALL WINDOW				
6.1	<p>All windows shall comply with and meet the minimum recommended performance requirements as set out in the General Specification for Architectural Aluminium and Glass Productions (Third Edition) as published by the Association of Architectural Aluminium Manufactures of South Africa (AAAMSA).</p> <p>Glazing is to be carried out in strict accordance with the SABS 0137/2000 code of Practice: "The Installation of Glazing in Buildings" and where required, safety glazing materials must conform to SABS 1263. All opening sashes must be weather and draught proofed using wool pile, vinyl, etc. seals and the perimeter frames sealed to the structure using manufacturer approved sealants. All aluminium is to be protected after manufacture by removable PVC tape or other approved application. The protection is to be removed only when authorised by the Architect.</p>				
6.2	Supply and install 1.46 x 0.9 m nominal thickness Glass/Aluminum. Including glazing and sealing, repainting of the frame to match existing frame and finishing. All measurements to be confirmed and finalized on the day of the compulsory briefing session.	No.	18		
7.	SUPPLY AND INSTALL BLINDS				
7.1	Supply and install horizontal blinds 1.46 x 0.9 m including fabric, headrails, bottom rails, controls and bracket. Use high quality material that meet the required specification. Ensure all work is done in accordance with relevant South African National Standard (SANS) and regulation.	No.	2		
8.	CARPENTRY AND JOINERY				
8.1	Allow service providers expertise to draft sharp drawings for carpentry and joinery works which will include dimensions and specifications, materials, finishes, assembly and installation details.				
8.2	<p>SUPPLY AND INSTALL DOOR Timber Door Horizontal Single 2,07 x 0,81 m. Include Handle Stainless Steel. Paint work should be of high quality in two coats. Preparation work required before painting such as sanding and priming. Finishing of door should be varnished.</p>	No.	1		
8.3	Entry Door SD60 Horizontal Slats with Wide Grooves 2,07 x 0,81 m. Include Handle Stainless Steel. Paint work should be of high quality in two coats. Preparation work required before painting such as sanding and priming. Finishing of door should be varnished.	No.	1		
	MECHANICAL WORK				
9.	SUPPLY AND INSTALL AIRCONDITIONING				
9.1	Supply and install wall mounted air-conditioner back to back 1x12000BTU complete air conditioning unit with condenser.	No.	1		

	<p>Single phase Heating and cooling EERs from 3.39 COPs up to 3.39 Indoor airflow up to 1000m²h For office size from 12m² to 42m² Timer function Trunking and PVC drains (Supply and install PVC drainpipe with accessories) Drilling in wall (not window)</p>				
9.2	TESTING AND COMMISSIONING				
9.2.1	<p>The Contractor shall carry out all tests and commissioning of the systems installed by him, in a coordinated and properly organized manner. Air-Conditioning and Ventilation installations shall be commissioned in accordance with the following Codes or such other recognized commissioning procedure or code approved by the Department: a) Air Distribution Systems: SABS 0173 : Code of Practice for the Installation, Testing and Balancing of Air Conditioning Ductwork. b) Refrigeration Systems: CIBS : Commissioning Code : Series R : Refrigeration Systems. c) Control Systems: CIBS : Commissioning Code : Series C : Automatic Controls. d) Hot Water and Steam Boilers: CIBS : Commissioning Code : Series B : Boiler Plant. e) Water Distribution Systems: CIBS : Commissioning Code : Series W : Water Distribution Systems.</p> <p>The testing procedures shall be sufficiently comprehensive to prove the correct functioning of each and every piece of equipment, and its suitability for the application. After all systems and equipment have been tested and commissioned to the satisfaction of the Department, a detailed demonstration of all functions of the system shall be carried out in the presence of the Department's Representative, so as to allow him to become fully acquainted with the operation of the system.</p>				
9.2.2	A certificate of completion will not be issued until all tests have been satisfactorily completed, and the plant has operated successfully, to the complete satisfaction of the Department.				
10.	PROVISIONAL SUM				
10.1	<p>ELECTRICAL WORK Switches, socket outlets Switches, socket outlets, etc are to include for screwing to outlet boxes, connecting up and cover plates</p> <p>Light fittings Light fittings are to include for hanging, fixing and connecting and for fluorescent tubes and lamps internal and external lighting.</p> <p>Allow a Provisional Sum for general electrification, including but not limited to: Installation of electrical cabling and wiring Supply and install of electrical panels and distribution boards Installation of lighting fixtures, light fittings and outlets Earthing and bonding Testing and commissioning of electrical systems</p>	SUM.	R10 000		
10.2	<p>PLUMBING Allow a Provisional Sum for the stainless kitchen basin, including all plumbing pipes from the water supply and to drainage and its fittings. (Insert SUM and amount as above)</p>				
Total Carried to Summary					

SECTION NO.7					
BILL NO.6					
ROOM 5					
Note: All work is subject to remeasurement					
	ALTERATIONS				
1.	REMOVAL OF EXISTING Work				
1.1	Taking out and removing tiles 3,6 x 2,4 m	m2	8,64		
1.2	Taking out and removing skirting 0,36 x 2 m 0,24 x 2 m	m2	1,2		
1.3	Taking out and removing window 1,5 x 2,3 m	m2	3,45		
1.4	Taking out and removing window frame and surroundings	item.			
1.5	Taking out and removing ceiling 3,6 x 2,4 m	m2	8,64		
1.6	Taking out and removing carpentry	item.			
1.7	Cutting and removing existing brick work Note: Alter surrounding brickwork to suit new window size. Place new Aluminium Window - Bronze, on the opening, mark the size of the new window.	item.			
2.	GENERAL MAINTENANCE				
2.1	Allow for cleaning of all glass, washing all floors and leaving the whole of the works and grounds in a thoroughly clean and perfect state fit for occupation at the completion of the Contract. Care must be taken not to use any cleaning materials which are likely to cause damage to the finish surface.	item.			
3.	SUPPLY AND INSTALL FLOOR TILES				
3.1	Patterns Unless otherwise described, tiles shall be laid with continuous joints in both direction Floor Tiles Floor covering for prembles see Standard Preambles to All Trades - WB20 and Supplementary Preambles.				
3.2	Installation of porcelain floor tiles with dimensions 600x600mm. Including the preparation of surface, laying of tiles, grouting and sealing of tiles.	m2	8,64		
4.	SUPPLY AND INSTALL FLOOR SKIRTING				
4.1	Supply and install timber skirting of height 100 mm comprising of expanded PVC, front covered with decorative finish foil. Skirting can be fastened to walls either with self adhesive tape or sealant. The border touching the porcelain floor should contain a flexible gasket so as to completely seal off edge. The decorative finish foil should be identical in colour and pattern to the porcelain flooring that is being offered. Alternatively a contrasting pattern would also be considered. 0,36 x 2 m 0,24 x 2 m	m2	1,2		

	CEILING AND PARTITIONS				
5.	CEILING				
	Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins, or to be shot-pinned, to brickwork or concrete Fixing Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and where described as "bolted", the bolts have been given elsewhere				
5.1	<p>Ceiling Unless otherwise described ceilings shall be deemed to be horizontal Steel component All steel components for ceilings, partitions, etc are to be galvanised in accordance with SANS 121</p>				
5.2	<p>Suspended Ceiling Supply and install 3,6 x 2,4 m ""Gyproc" mineral fibre acoustic (Insert m2 and total as above) panels on exposed suspension grid system. Match existing specification Ceilings suspended not exceeding 1m below concrete Soffits.</p>				
	CONCRETE, FORMWORK AND REINFORCEMENT				
6.	PLASTERING				
6.1	EXTERNAL AND INTERNAL PLASTER Plaster on the reveal of the window, plaster on the soffit and plaster on window seal. Cement plaster on brickwork wall. Include prepare wall, smoothing and finishing.	item.			
	GLAZING				
7.	SUPPLY AND INSTALL WINDOW				
7.1	<p>All windows shall comply with and meet the minimum recommended performance requirements as set out in the General Specification for Architectural Aluminium and Glass Productions (Third Edition) as published by the Association of Architectural Aluminium Manufactures of South Africa (AAAMSA). Glazing is to be carried out in strict accordance with the SABS 0137/2000 code of Practice: "The Installation of Glazing in Buildings" and where required, safety glazing materials must conform to SABS 1263. All opening sashes must be weather and draught proofed using wool pile, vinyl, etc. seals and the perimeter frames sealed to the structure using manufacturer approved sealants. All aluminium is to be protected after manufacture by removable PVC tape or other approved application. The protection is to be removed only when authorised by the Architect.</p>				
7.2	Supply and install 28 mm S/Fix Aluminium Window Bronze 1800 x 1500 mm 3mm thickness Glass/Aluminium. Including glazing and sealing, repainting of the frame to match existing frame and finishing. All measurements to be confirmed and finalized on the day of the compulsory briefing session. Window type: hop Hung, Handle black plastic, fixed panes 1, opening panes 4.	No.	1		
8.	SUPPLY AND INSTALL BLINDS				
8.1	Supply and install horizontal blinds 1.46 x 0.9 m including fabric, headrails, bottom rails, controls and bracket. Use high quality materials that meet the required specification. Ensure all work is done in accordance with relevant South African National Standard (SANS) and regulation.	No.	1		
	MECHANICAL WORK				
9.	SUPPLY AND INSTALL AIRCONDITIONING				

	Supply and install wall mounted air-conditioner back-to-back 1x12000BTU complete air conditioning unit with condenser. Single phase Heating and cooling EERs from 3.39 COPs up to 3.39 Indoor airflow up to 1000m ² h For office size from 12m ² to 42m ² Timer function Trunking and PVC drains (Supply and install PVC drainpipe with accessories) Drilling in wall (not window)	No.	1		
9.2	TESTING AND COMMISSIONING				
9.2.1	The Contractor shall carry out all tests and commissioning of the systems installed by him, in a coordinated and properly organized manner. Air-Conditioning and Ventilation installations shall be commissioned in accordance with the following Codes or such other recognized commissioning procedure or code approved by the Department: a) Air Distribution Systems: SABS 0173 : Code of Practice for the Installation, Testing and Balancing of Air Conditioning Ductwork. b) Refrigeration Systems: CIBS: Commissioning Code: Series R : Refrigeration Systems. c) Control Systems: CIBS: Commissioning Code: Series C : Automatic Controls. d) Hot Water and Steam Boilers: CIBS: Commissioning Code: Series B : Boiler Plant. e) Water Distribution Systems: CIBS: Commissioning Code: Series W : Water Distribution Systems.	No.	1		
9.2.2	The testing procedures shall be sufficiently comprehensive to prove the correct functioning of each and every piece of equipment, and its suitability for the application. After all systems and equipment have been tested and commissioned to the satisfaction of the Department, a detailed demonstration of all functions of the system shall be carried out in the presence of the Department's Representative, so as to allow him to become fully acquainted with the operation of the system.				
9.2.3	A certificate of completion will not be issued until all tests have been satisfactorily completed, and the plant has operated successfully, to the complete satisfaction of the Department.				
10.	PAINT WORK				
10.1	PREPARATORY WORK TO EXISTING WORK Previously painted plastered surfaces Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed, and screws shall be removed, cracks or screw holes shall be opened, filled with a suitable filler and finished smooth. Previously painted metal surfaces Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal				
10.2	Walls Walls on bagged brickwork or concrete surfaces two coats superior quality acrylic emulsion paint 3,6 x 3,06 2,4 x 3,06	m ²	36,71		
11.	PROVISIONAL SUM				

11.1	<p>Allow provisional sum for Bulk Electricity Service Connection but not limited to: Distribution boards etc are to include for busbars, jumpers, neutral bars, internal wiring and connections, circuit identification markers, control gear labels, circuit legend cards and working</p> <p>Switches, socket outlets Switches, socket outlets, etc are to include for screwing to outlet boxes, connecting up and cover plates</p> <p>Light fittings Light fittings are to include for hanging, fixing and connecting and for fluorescent tubes and lamps internal and external lighting.</p> <p>Allow a Provisional Sum for general electrification, including but not limited to: Installation of electrical cabling and wiring Supply and install of electrical panels and distribution boards Installation of lighting fixtures, light fittings and outlets Earthing and bonding Testing and commissioning of electrical systems</p>	SUM.	R5 000		
11.2	<p>Allow provisional sum to carpentry and joinery: The following cupboard fittings must be measured as complete units i.e. the components of the units have not been separately measured. The descriptions, therefore, of such units shall be deemed to include all components, assembling, housing, notching, glueing, blocking, planting on and screwing with countersunk screws, edge strips, decorative plastic finish, glass, ironmongery, metalwork, paint or varnish finishes, etc</p>	SUM.	R5 000		
Total Carried to Summary					
SECTION NO.8 BILL NO.7 LIVING ROOM Note: All work is subject to remeasurement					
ALTERATIONS					
1. REMOVAL OF EXISTING Work					
1.1	Taking out and removing tiles 4,5 x 4,5 x 1,1	m2	22,28		
1.2	Taking out and removing skirting 0,45 x 2 0,45 x 2	m2	2.02		

	0,11 x 2				
1.3	Taking out and removing window 2,9 x 1,5 3,1 x 1,3	m2	8,38		
1.4	Taking out and removing ceiling 4,5 x 4,5 x 1,1	m2	22,28		
1.5	Taking out and removing fireplace 2 x 1,3	m2	2,6		
1.6	Taking out and removing entrance door 0,95 x 2,1 m	m2	1,89		
1.7	Taking out and removing window frame and surroundings	item.			
1.8	Cutting and removing existing brick work Note: Alter surrounding brickwork to suit new window size. Place new Aluminium Window - Bronze, on the opening, mark the size of the new window.	item.			
2.	GENERAL MAINTENANCE				
2.1	Allow for cleaning of all glass, washing all floors and leaving the whole of the works and grounds in a thoroughly clean and perfect state fit for occupation at the completion of the Contract. Care must be taken not to use any cleaning materials which are likely to cause damage to the finish surface.	item.			
3.	SUPPLY AND INSTALL FLOOR TILES				
3.1	Patterns Unless otherwise described, tiles shall be laid with continuous joints in both direction Floor Tiles Floor covering for preambles see Standard Preambles to All Trades - WB20 and Supplementary Preambles.				
3.2	Installation of porcelain floor tiles with dimensions 600x600. Including the preparation of surface, laying of tiles, grouting and sealing of tiles.	m2	22,28		
4.	SUPPLY AND INSTALL FLOOR SKIRTING				
4.1	Supply and install timber skirting of height 100 mm comprising of expanded PVC, front covered with decorative finish foil. Skirting can be fastened to walls either with self adhesive tape or sealant. The border touching the porcelain floor should contain a flexible gasket so as to completely seal off edge. The decorative finish foil should be identical in colour and pattern to the porcelain flooring that is being offered. Alternatively a contrasting pattern would also be considered. 0,45 x 2 0,11 x 2	m2	2,24		
	CEILINGS AND PARTITIONS				
5.	CEILING				
	Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins, or to be shot-pinned, to brickwork or concrete Fixing Items described as "plugged" shall be deemed to				

5.1	include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and where described as "bolted", the bolts have been given elsewhere Ceiling Unless otherwise described ceilings shall be deemed to be horizontal Steel component All steel components for ceilings, partitions, etc. are to be galvanized in accordance with SANS 121"				
5.2	Suspended Ceiling Supply and install "Gyproc" mineral fibre acoustic panels on exposed suspension grid system. Match existing specification Ceilings suspended not exceeding 1m below concrete soffits	m2	22,28		
CONCRETE, FORMWORK AND REINFORCEMENT					
6. PLASTERING					
6.1	EXTERNAL AND INTERNAL PLASTER Plaster on the reveal of the window, plaster on the soffit and plaster on window seal. Cement plaster on brickwork wall. Include prepare wall, smoothing and finishing.	item.			
GLAZING					
7. SUPPLY AND INSTALL WINDOW					
7.1	All windows shall comply with and meet the minimum recommended performance requirements as set out in the General Specification for Architectural Aluminum and Glass Productions (Third Edition) as published by the Association of Architectural Aluminum Manufactures of South Africa (AAAMSA) Glazing is to be carried out in strict accordance with the SABS 0137/2000 code of Practice: "The Installation of Glazing in Buildings" and where required, safety glazing materials must conform to SABS 1263. All opening sashes must be weather, and draught proofed using wool pile, vinyl, etc. seals and the perimeter frames sealed to the structure using manufacturer approved sealants. All aluminum is to be protected after manufacture by removable PVC tape or other approved application. The protection is to be removed only when authorized by the Architect.				
7.2	Supply and install 28 mm S/Fix Aluminum Window Bronze 1800 x 1500 mm 3mm thickness Glass/Aluminum. Including glazing and sealing, repainting of the frame to match existing frame and finishing. All measurements to be confirmed and finalized on the day of the compulsory briefing session. Window type: hop Hung, Handle black plastic, fixed panes 1, opening panes 4.	No.	1		
7.3	28 mm Left Hand Right Hand Fix Aluminum Window Bronze 1200 x 900 mm 3mm thickness Glass/Aluminum. Including glazing and sealing, repainting of the frame to match existing frame and finishing. All measurements to be confirmed and finalized on the day of the compulsory briefing session. Window type: hop Hung, Handle black plastic, fixed panes 1, opening panes 1. CONCRETE, FORMWORK AND REINFORCEMENT	No.	1		

8.	PLASTERING				
8.1	EXTERNAL AND INTERNAL PLASTER Plaster on the reveal of the window, plaster on the soffit and plaster on window seal. Cement plaster on brickwork wall. Include prepare wall, smoothing and finishing REAL SOFFIT WINDOW SEAL	item.			
9.	SUPPLY AND INSTALL BLINDS				
9.1	Supply and install horizontal blinds including fabric, headrails, bottom rails, controls and bracket. Use high quality materials that meet the required specification. Ensure all work is done in accordance with relevant South African National Standard (SANS) and regulation. 2,9 x 1,5 3,1 x 1,3	No.	2		
	MECHANICAL WORK				
10.	SUPPLY AND INSTALL AIRCONDITIONING				
10.1	Supply and install wall mounted air-conditioner back to back 1x12000BTU complete air conditioning unit with condenser. single phase Heating and cooling EERs from 3.39 COPs up to 3.39 Indoor airflow up to 1000m2h For office size from 12m2 to 42m2 Timer function Trunking and PVC drains (Supply and install PVC drainpipe with accessories) Drilling in wall (not window)	No.	1		
10.2	TESTING AND COMMISSIONING				
10.2.1	The Contractor shall carry out all tests and commissioning of the systems installed by him, in a coordinated and properly organized manner. Air-Conditioning and Ventilation installations shall be commissioned in accordance with the following Codes, or such other recognized commissioning procedure or code approved by the Department: a) Air Distribution Systems: SABS 0173: Code of Practice for the Installation, Testing and Balancing of Air Conditioning Ductwork. b) Refrigeration Systems: CIBS: Commissioning Code: Series R : Refrigeration Systems. c) Control Systems: CIBS: Commissioning Code: Series C: Automatic Controls. d) Hot Water and Steam Boilers: CIBS: Commissioning Code: Series B : Boiler Plant. e) Water Distribution Systems: CIBS: Commissioning Code: Series W: Water Distribution Systems.				
10.2.2	The testing procedures shall be sufficiently comprehensive to prove the correct functioning of each and every piece of equipment, and its suitability for the application. After all systems and equipment have been tested and commissioned to the satisfaction of the Department, a detailed demonstration of all functions of the system shall be carried out in the presence of the Department's Representative, so as to allow him to become fully acquainted with the operation of the system.				
10.2.3	A certificate of completion will not be issued until all tests have been satisfactorily completed, and the plant has operated successfully, to the complete satisfaction of the Department.				
11.	PAINT WORK				
11.1	PREPARATORY WORK TO EXISTING WORK Previously painted plastered surfaces Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be				

	<p>completely removed and screws shall be removed, cracks or screw holes shall be opened, filled with a suitable filler and finished smooth.</p> <p>Previously painted metal surfaces Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal</p>				
11.2	<p>Walls Walls on bagged brickwork or concrete surfaces two coats superior quality acrylic emulsion paint 5,6 x 3,06 4,5 x 3,06</p>	m2	30,91		
12.	PROVISIONAL SUM				
12.1	<p>Bulk Electricity Service Connection Distribution boards etc are to include for busbars, jumpers, neutral bars, internal wiring and connections, circuit identification markers, control gear labels, circuit legend cards and working drawing</p> <p>Switches, socket outlets Switches, socket outlets, etc are to include for screwing to outlet boxes, connecting up and cover plates</p> <p>Light fittings Light fittings are to include for hanging, fixing and connecting and for fluorescent tubes and lamps internal and external lighting.</p> <p>Allow a Provisional Sum for general electrification, including but not limited to: Installation of electrical cabling and wiring Supply and install of electrical panels and distribution boards Installation of lighting fixtures, light fittings and outlets Earthing and bonding Testing and commissioning of electrical systems</p>	SUM.	R5 000		
	<p>Allow provisional sum to carpentry and joinery: "The following cupboard fittings must be measured as complete units i.e. the components of the units have not been separately measured. The descriptions, therefore, of such units shall be deemed to include all components, assembling, housing, notching, glueing, blocking, planting on and screwing with countersunk screws, edge strips, decorative plastic finish, glass, ironmongery, metalwork, paint or varnish finishes, etc"</p>	SUM.	R5 000		

Total Carried to Summary					
SECTION NO.9					
BILL NO.8					
ROOM 2					
Note: All work is subject to remeasurement					
ALTERATIONS					
1. REMOVAL OF EXISTING Work					
1.1	Taking out and removing tiles 3,5 x 2,6	m2	9,1		
1.2	Taking out and removing skirting 3,5 x 0,1 2,6 x 0,1	m2	1,22		
1.3	Taking out and removing window 2,0 x 1,1	m2	2,2		
1.4	Taking out and removing ceiling 3,5 x 2,6	m2	9,1		
1.5	Taking out and removing door window 0,8 x 0,57	m2	0,46		
1.6	Taking out and removing window frame and surroundings	item.			
1.7	Taking out and removing entrance door 2,1 x 0,8	m2	1,68		
1.8	Taking out and removing bedroom cupboards 1,5 x 2,7	m2	4,05		
1.9	Cutting and removing existing brick work Note: Alter surrounding brickwork to suit new window size. Place new Aluminum Window - Bronze on the opening, mark the size of the new window.	item.			
2. GENERAL MAINTENANCE					
2.1	Allow for cleaning of all glass, washing all floors and leaving the whole of the works and grounds in a thoroughly clean and perfect state fit for occupation at the completion of the Contract. Care must be taken not to use any cleaning materials which are likely to cause damage to the finish surface.	item.			
3. SUPPLY AND INSTALL FLOOR TILES					
3.1	Patterns Unless otherwise described, tiles shall be laid with continuous joints in both direction Floor Tiles Floor covering for prembles see Standard Prembles to All Trades - WB20 and Supplementary Preambles.				
3.2	Installation of porcelain floor tiles with dimensions 600x600. Including the preparation of surface, laying of tiles, grouting and sealing of tiles.	m2	9,1		
4. SUPPLY AND INSTALL FLOOR SKIRTING					
	Supply and install timber skirting of height 100 mm comprising of expanded PVC, front covered with decorative finish foil. Skirting can be fastened to walls either with self adhesive tape or sealant. The border touching the	m2	1,22		

	porcelain floor should contain a flexible gasket so as to completely seal off edge. The decorative finish foil should be identical in colour and pattern to the porcelain flooring that is being offered. Alternatively a contrasting pattern would also be considered. 3,5 x 0,1 2,6 x 0,1				
CEILING AND PARTITIONS					
5.	CEILING				
5.1	Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins, or to be shot-pinned, to brickwork or concrete Fixing Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and were described as "bolted", the bolts have been given elsewhere Ceiling Unless otherwise described ceilings shall be deemed to be horizontal Steel component All steel components for ceilings, partitions, etc. are to be galvanized in accordance with SANS 121				
5.2	Suspended Ceiling Supply and install 3,5 x 2,6 m "Gyproc" mineral fibre acoustic panels on exposed suspension grid system. Match existing specification Ceilings suspended not exceeding 1m below concrete soffits	m2	9,1		
CONCRETE, FORMWORK AND REINFORCEMENT					
6.	PLASTERING				
6.1	EXTERNAL AND INTERNAL PLASTER Plaster on the reveal of the window, plaster on the soffit and plaster on window seal. Cement plaster on brickwork wall. Include prepare wall, smoothing and finishing.	item.			
GLAZING					
7.	SUPPLY AND INSTALL WINDOW				
7.1	All windows shall comply with and meet the minimum recommended performance requirements as set out in the General Specification for Architectural Aluminum and Glass Productions (Third Edition) as published by the Association of Architectural Aluminum Manufactures of South Africa (AAAMSA) Glazing is to be carried out in strict accordance with the SABS 0137/2000 code of Practice: "The Installation of Glazing in Buildings" and where required, safety glazing materials must conform to SABS 1263. All opening sashes must be weather, and draught proofed using wool pile, vinyl, etc. seals and the perimeter frames sealed to the structure using manufacturer approved sealants. All aluminum is to be protected after manufacture by removable PVC tape or other approved application. The protection is to be removed only when authorized by the Architect.				
7.2	Supply and install 28 mm S/Fix Aluminum Window Bronze 1800 x 1500 mm 3mm thickness Glass/Aluminum. Including glazing and sealing, repainting of the frame to match existing frame and finishing. All measurements to be confirmed and finalized on the day of the compulsory briefing session. Window type: hop Hung, Handle black plastic, fixed panes 1, opening panes 4.	No.	1		

7.3	28 mm Left-Hand Right-Hand Fix Aluminum Window Bronze 1200 x 900 mm 3mm thickness Glass/Aluminum. Including glazing and sealing, repainting of the frame to match existing frame and finishing. All measurements to be confirmed and finalized on the day of the compulsory briefing session. Window type: hop Hung, Handle black plastic, fixed panes 1, opening panes 1.	No.	1		
8.	SUPPLY AND INSTALL BLINDS				
8.1	Supply and install horizontal blinds including fabric, headrails, bottom rails, controls and bracket. Use high quality material that meet the required specification. Ensure all work is done in accordance with relevant South African National Standard (SANS) and regulation. 1800 x 1500 mm 1200 x 900 mm	No.	2		
	MECHANICAL WORK				
9.	SUPPLY AND INSTALL AIRCONDITIONING				
9.1	Supply and install wall mounted air-conditioner back to back 1x12000BTU complete air conditioning unit with condenser. Single phase Heating and cooling EERs from 3.39 COPs up to 3.39 Indoor airflow up to 1000m2h For office size from 12m2 to 42m2 Timer function Trunking and PVC drains (Supply and install PVC drainpipe with accessories) Drilling in wall (not window)	No.	1		
9.2	TESTING AND COMMISSIONING				
9.2.1	The testing procedures shall be sufficiently comprehensive to prove the correct functioning of each and every piece of equipment, and its suitability for the application. After all systems and equipment have been tested and commissioned to the satisfaction of the Department, a detailed demonstration of all functions of the system shall be carried out in the presence of the Department's Representative, so as to allow him to become fully acquainted with the operation of the system. A certificate of completion will not be issued until all tests have been satisfactorily completed, and the plant has operated successfully, to the complete satisfaction of the Department.				
10.	PAINT WORK				
10.1	PREPARATORY WORK TO EXISTING WORK Previously painted plastered surfaces Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed, and screws shall be removed, cracks or screw holes shall be opened, filled with a suitable filler and finished smooth. Previously painted metal surfaces Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed				

	down to bare metal.				
10.2	Walls Walls on bagged brickwork or concrete surfaces two coats superior quality acrylic emulsion paint 3,5 x 3,06 2,6 x 3,06	m2	37,42		
11.	PROVISIONAL SUM				
11.1	Bulk Electricity Service Connection Distribution boards etc are to include for busbars, jumpers, neutral bars, internal wiring and connections, circuit identification markers, control gear labels, circuit legend cards and working drawing Switches, socket outlets Switches, socket outlets, etc are to include for screwing to outlet boxes, connecting up and cover plates Light fittings "Light fittings are to include for hanging, fixing and connecting and for fluorescent tubes and lamps internal and external lighting." "Allow a Provisional Sum for general electrification, including but not limited to:" Installation of electrical cabling and wiring Supply and install of electrical panels and distribution boards Installation of lighting fixtures, light fittings and outlets Earthing and bonding Testing and commissioning of electrical systems.	SUM.	R5 000		
11.2	Allow provisional sum to carpentry and joinery: The following cupboard fittings must be measured as complete units i.e. the components of the units have not been separately measured. The descriptions, therefore, (Include SUM and amount as above) of such units shall be deemed to include all components, assembling, housing, notching, glueing, blocking, planting on and screwing with countersunk screws, edge strips, decorative plastic finish, glass, Ironmongery, metalwork, paint or varnish finishes, etc Semi-solid panel door with hardwood concealed edge strip fitted with lock block to one edge clearly marked and finished both sides with hardwood veneer suitable for varnishing: Supply and install special profile cylinder locks including 2 set of keys on one numbered plastic key tag Supply set of master keys Supply and install a lockable metal grey or tan colours key cabinet with a 200 capacity. The cabinet shall be mounted on the wall.				
Total Carried to Summary					

SECTION NO.10	
BILL NO.9	
ROOM 3	
Note: All work is subject to remeasurement	
ALTERATIONS	

1.	REMOVAL OF EXISTING Work				
1.1	Taking out and removing tiles 3,7 x 3,8	m2	14,06		
1.2	Taking out and removing skirting 3,7 x 0,1 3,8 x 0,1	m2	1,5		
1.3	Taking out and removing window 1,5 x 0,48 2,2 x 1,2	m2	3,36		
1.4	Taking out and removing ceiling 3,7 x 3,8	m2	14,06		
1.5	Taking out and removing door 2,1 x 0,8	m2	1,68		
1.6	Taking out and removing bedroom cupboards 2 x 2,6	m2	5,2		
1.7	Taking out and removing window frame and surroundings	item.			
1.8	Cutting and removing existing brick work Note: Alter surrounding brickwork to suit new window size. Place new Aluminum Window - Bronze, on the opening, mark the size of the new window.	item.			
2.	GENERAL MAINTENANCE				
2.1	Allow for cleaning of all glass, washing all floors and leaving the whole of the works and grounds in a thoroughly clean and perfect state fit for occupation at the completion of the Contract. Care must be taken not to use any cleaning materials which are likely to cause damage to the finish surface.	item.			
3.	SUPPLY AND INSTALL FLOOR TILES				
3.1	Patterns Unless otherwise described, tiles shall be laid with continuous joints in both direction Floor Tiles Floor covering for preambles see Standard Preambles to All Trades - WB20 and Supplementary Preambles.				
3.2	Installation of porcelain floor tiles with dimensions 600x600. Including the preparation of surface, laying of tiles, grouting and sealing of tiles.	m2	14,06		
3.3	SUPPLY AND INSTALL FLOOR SKIRTING Supply and install timber skirting of height 100 mm comprising of expanded PVC, front covered with decorative finish foil. Skirting can be fastened to walls either with self-adhesive tape or sealant. The border touching the porcelain floor should contain a flexible gasket so as to completely seal off edge. The decorative finish foil should be identical in colour and pattern to the porcelain flooring that is being offered. Alternatively a contrasting pattern would also be considered. 3,7 x 0,1 3,8 x 0,1	m2	1,5		
	CEILING AND PARTITIONS				
4.	CEILING				
4.1	Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins, or to be shot-pinned, to brickwork or concrete Fixing Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and where described as "bolted", the bolts have been given elsewhere Ceiling Unless otherwise described ceilings shall be deemed to				

	be horizontal Steel component All steel components for ceilings, partitions, etc are to be galvanized in accordance with SANS 121"				
4.2	Suspended Ceiling Supply and install 3,5 x 2,6 m "Gyproc" mineral fibre acoustic panels on exposed suspension grid system. Match existing specification " Ceilings suspended not exceeding 1m below concrete soffits	m2	14,06		
CONCRETE, FORMWORK AND REINFORCEMENT					
5.	PLASTERING				
5.1	EXTERNAL AND INTERNAL PLASTER Plaster on the reveal of the window, plaster on the soffit and plaster on window seal. Cement plaster on brickwork wall. Include prepare wall, smoothing and finishing.	item.			
6.	SUPPLY AND INSTALL WINDOW				
6.1	All windows shall comply with and meet the minimum recommended performance requirements as set out in the General Specification for Architectural Aluminum and Glass Productions (Third Edition) as published by the Association of Architectural Aluminum Manufactures of South Africa (AAAMSA) Glazing is to be carried out in strict accordance with the SABS 0137/2000 code of Practice: "The Installation of Glazing in Buildings" and where required, safety glazing materials must conform to SABS 1263. All opening sashes must be weather and draught proofed using wool pile, vinyl, etc. seals and the perimeter frames sealed to the structure using manufacturer approved sealants. All aluminum is to be protected after manufacture by removable PVC tape or other approved application. The protection is to be removed only when authorized by the Architect.				
6.2	Supply and install 28 mm S/Fix Aluminum Window Bronze 1800 x 1500 mm 3mm thickness Glass/Aluminum. Including glazing and sealing, repainting of the frame to match existing frame and finishing. All measurements to be confirmed and finalized on the day of the compulsory briefing session. Window type: hop Hung, Handle black plastic, fixed panes 1, opening panes 4.	No.	1		
6.3	28 mm Left Hand Right Hand Fix Aluminum Window Bronze 1200 x 900 mm 3mm thickness Glass/Aluminum. Including glazing and sealing, repainting of the frame to match existing frame and finishing. All measurements to be confirmed and finalized on the day of the compulsory briefing session. Window type: hop Hung, Handle black plastic, fixed panes 1, opening panes 1.	No.	1		
7.	SUPPLY AND INSTALL BLINDS				
7.1	Supply and install horizontal blinds including fabric, headrails, bottom rails, controls and bracket. Use high quality material that meet the required specification. Ensure all work is done in accordance with relevant South African National Standard (SANS) and regulation. 1200 x 900 mm 1800 x 1500 mm	No.	1		
MECHANICAL WORK					
8	SUPPLY AND INSTALL AIRCONDITIONING				

8.1	Supply and install wall mounted air-conditioner back to back 12000BTU complete air conditioning unit with condenser. Single phase Heating and cooling EERs from 3.39 COPs up to 3.39 Indoor airflow up to 1000m ² h For office size from 12m ² to 42m ² Timer function Trunking and PVC drains (Supply and install PVC drainpipe with accessories) Drilling in wall (not window)	No.	1		
8.2	TESTING AND COMMISSIONING				
8.2.1	The testing procedures shall be sufficiently comprehensive to prove the correct functioning of each and every piece of equipment, and its suitability for the application. After all systems and equipment have been tested and commissioned to the satisfaction of the Department, a detailed demonstration of all functions of the system shall be carried out in the presence of the Department's Representative, so as to allow him to become fully acquainted with the operation of the system.				
8.2.3	A certificate of completion will not be issued until all tests have been satisfactorily completed, and the plant has operated successfully, to the complete satisfaction of the Department.				
9.	PAINT WORK				
9.1	PREPARATORY WORK TO EXISTING WORK Previously painted plastered surfaces Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and screws shall be removed, cracks or screw holes shall be opened, filled with a suitable filler and finished smooth. Previously painted metal surfaces Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal.				
9.2	Walls Walls on bagged brickwork or concrete surfaces two coats superior quality acrylic emulsion paint 3,7 x 3,06 3,8 x 3,06	m ²	45,88		
10.	PROVISIONAL SUM				
10.1	Bulk Electricity Service Connection Distribution boards etc are to include for busbars, jumpers, neutral bars, internal wiring and connections, circuit identification markers, control gear labels, circuit legend cards and working drawing Switches, socket outlets Switches, socket outlets, etc are to include for screwing to outlet boxes, connecting up and cover plates Light fittings Light fittings are to include for hanging, fixing and connecting and for fluorescent tubes and lamps internal and external lighting.	SUM.	R5 000		

	<p>Allow a Provisional Sum for general electrification, including but not limited to:</p> <p>Installation of electrical cabling and wiring</p> <p>Supply and install of electrical panels and distribution boards</p> <p>Installation of lighting fixtures, light fittings and outlets</p> <p>Earthing and bonding</p> <p>Testing and commissioning of electrical systems</p>				
10.2	<p>CAPENDRY AND JOINERY</p> <p>The following cupboard fittings must be measured as complete units i.e. the components of the units have not been separately measured. The descriptions, therefore, of such units shall be deemed to include all components, assembling, housing, notching, glueing, blocking, planting on and screwing with countersunk screws, edge strips, decorative plastic finish, glass, Ironmongery, metalwork, paint or varnish finishes, etc</p> <p>Semi-solid panel door with hardwood concealed edge strip fitted with lock block to one edge clearly marked and finished both sides with hardwood veneer suitable for varnishing:</p> <p>Supply and install special profile cylinder locks including 2 set of keys on one numbered plastic key tag</p> <p>Supply set of master keys</p> <p>Supply and install a lockable metal grey or tan colours key cabinet with a 200 capacity. The cabinet shall be mounted on the wall</p>	SUM.	R5 000		
Total Carried to Summary					

SECTION NO.11					
BILL NO.10					
Toilet					
Note: All work is subject to remeasurement					
ALTERATIONS					
1. REMOVAL OF EXISTING Work					
1.1	Taking out and removing tiles 1,3 x 0,8 2,1 x 0,8	m2	2,72		
1.2	Taking out and removing skirting 1,3 x 0,1 0,8 x 0,1 2,1 x 0,1 0,8 x 0,1	m2	0,92		
1.3	Taking out and removing window 0,48 x 0,6 0,6 x 1,46	m2	1,17		
1.4	Taking out and removing ceiling 3,7 x 3,8 1,3 x 0,8 2,1 x 0,8	m2	2,72		
1.5	Taking out and removing door 0,57 x 0,8 0,57 x 0,8 2,1 x 0,8	No.	2		
1.6	Taking out and removing bathtub 0,7 x 1,76	No.	1		

1.6	Talking and removing wall tiles 2,1 x 1,53 0,8 x 1,53		8,86		
1.8	Taking out and removing all plumbing	item.			
2.	GENERAL MAINTENANCE				
2.1	Allow for cleaning of all glass, washing all floors and leaving the whole of the works and grounds in a thoroughly clean and perfect state fit for occupation at the completion of the Contract. Care must be taken not to use any cleaning materials which are likely to cause damage to the finish surface.	item.			
3.	SUPPLY AND INSTALL FLOOR TILES				
3.1	Patterns Unless otherwise described, tiles shall be laid with continuous joints in both direction Floor Tiles Floor covering for preambles see Standard Preambles to All Trades - WB20 and Supplementary Preambles.				
3.2	Installation of porcelain floor tiles with dimensions 600x600. Including the preparation of surface, laying of tiles, grouting and sealing of tiles.	m2	2,72		
3.3	SUPPLY AND INSTALL FLOOR SKIRTING Supply and install timber skirting of height 100 mm comprising of expanded PVC, front covered with decorative finish foil. Skirting can be fastened to walls either with self adhesive tape or sealant. The border touching the porcelain floor should contain a flexible gasket so as to completely seal off edge. The decorative finish foil should be identical in colour and pattern to the porcelain flooring that is being offered. Alternatively a contrasting pattern would also be considered. 1,3 x 0,1 0,8 x 0,1 2,1 x 0,1 0,8 x 0,1	No.	1,67		
	CEILINGS AND PARTITIONS				
4.	CEILING				
4.1	Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins, or to be shot-pinned, to brickwork or concrete Fixing Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and where described as "bolted", the bolts have been given elsewhere Ceiling Unless otherwise described ceilings shall be deemed to be horizontal Steel component All steel components for ceilings, partitions, etc are to be galvanized in accordance with SANS 121				
4.2	Suspended Ceiling Supply and install 3,5 x 2,6 m "Gyproc" mineral fibre acoustic panels on exposed suspension grid system. Match existing specification. Ceilings suspended not exceeding 1m below concrete soffits	m2	2,72		
5.	CONCRETE, FORMWORK AND REINFORCEMENT				

5.1	PLASTERING EXTERNAL AND INTERNAL PLASTER Plaster on the reveal of the window, plaster on the soffit and plaster on window seal.	item			
GLAZING					
6. SUPPLY AND INSTALL WINDOW					
6.1	All windows shall comply with and meet the minimum recommended performance requirements as set out in the General Specification for Architectural Aluminum and Glass Productions (Third Edition) as published by the Association of Architectural Aluminum Manufactures of South Africa (AAAMSA) Glazing is to be carried out in strict accordance with the SABS 0137/2000 code of Practice: "The Installation of Glazing in Buildings" and where required, safety glazing materials must conform to SABS 1263. All opening sashes must be weather and draught proofed using wool pile, vinyl, etc. seals and the perimeter frames sealed to the structure using manufacturer approved sealants. All aluminum is to be protected after manufacture by removable PVC tape or other approved application. The protection is to be removed only when authorized by the Architect.				
6.2	Supply and install 28 mm S/Fix Aluminum Window Bronze 900 x 900 mm mm 3mm thickness Glass/Aluminum. Including glazing and sealing, repainting of the frame to match existing frame and finishing. All measurements to be confirmed and finalized on the day of the compulsory briefing session. Window type: Top Hung, Handle black plastic, fixed panes 1, opening panes 1.	No.	1		
7. PAINT WORK					
7.1	PREPARATORY WORK TO EXISTING WORK Previously painted plastered surfaces Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and screws shall be removed, cracks or screw holes shall be opened, filled with a suitable filler and finished smooth. Previously painted metal surfaces Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal.	m2	32,68		
7.2	Walls Walls on bagged brickwork or concrete surfaces two coats superior quality acrylic emulsion paint 1,3 x 3,06 0,8 x 3,06 2,1 x 3,06 0,8 x 3,06	m2	32,68		
8. PROVISIONAL SUM					
8.1	Light fittings Allow provisional sum for electrical work but not limited to: Light fittings are to include for hanging, fixing and connecting and for fluorescent tubes and lamps internal and external lighting. Allow a Provisional Sum for general electrification, including but not limited to: Installation of electrical cabling and wiring Installation of lighting fixtures, light fittings and outlets Taking out and removing skirting	SUM.	R5 000		

8.2	Plumbing Allow provisional sum for plumbing sanitary fittings but not limited to: Washbasins, toilets, toilet seats, toilet roll holders, sinks, automatic self closing metering taps, distortion free glass (beveled) looking mirror, hand dryer stainless steel, wall mounting soap dispenser lockable- liquid spray and waste bin. Testing and commissioning of electrical systems.	SUM.	R15 000		
Total Carried to Summary					
SECTION NO.12					
BILL NO.11					
BATHROOM					
Note: All work is subject to remeasurement					
ALTERATIONS					
1. REMOVAL OF EXISTING Work					
1.1	Taking out and removing tiles 3,6 x 2,7	m2	9,72		
1.2	Taking out and removing skirting 3,6 x 0,1 2,7 x 0,1	m2	1,26		
1.3	Taking out and removing window 1,5 x 0,48	m2	1,17		
1.4	Taking out and removing ceiling 1,3 x 0,8 2,1 x 0,8	m2	2,72		
1.5	Taking out and removing door 0,57 x 0,8 0,57 x 0,8 2,1 x 0,8	No.	2		
1.6	Taking out and removing bathtub 0,7 x 1,76	No.	1		
1.7	Talking and removing wall tiles 2,1 x 1,53 0,8 x 1,53	m2	8,86		
1.8	Taking out and removing all plumping	item.			
1.9	Cutting and removing existing brick work Note: Alter surrounding brickwork to suit new widow size. Place new Aluminum Window - Bronze, on the opening, mark the size of the new window.	item.			
2. GENERAL MAINTENANCE					
2.1	Allow for cleaning of all glass, washing all floors and leaving the whole of the works and grounds in a thoroughly clean and perfect state fit for occupation at the completion of the Contract. Care must be taken not to use any cleaning materials which are likely to cause damage to the finish surface.	item.			
3. SUPPLY AND INSTALL FLOOR TILES					
3.1	Patterns Unless otherwise described, tiles shall be laid with continuous joints in both direction				
3.2	Floor Tiles Floor covering for preambles see Standard Preambles to All Trades - WB20 and Supplementary Preambles.				
3.3	Installation of porcelain floor tiles with dimensions 300x300. Including the preparation of surface, laying of tiles, grouting and sealing of tiles.	m2	9,72		

4.	SUPPLY AND INSTALL FLOOR SKIRTING				
	Supply and install timber skirting of height 100 mm comprising of expanded PVC, front covered with decorative finish foil. Skirting can be fastened to walls either with self adhesive tape or sealant. The border touching the floor should contain a flexible gasket so as to completely seal off edge. The decorative finish foil should be identical in colour and pattern to the porcelain flooring that is being offered. Alternatively a contrasting pattern would also be considered. 1,3 x 0,1 0,8 x 0,1 2,1 x 0,1 0,8 x 0,1	m2	1,26		
	CEILINGS AND PARTITIONS				
5.	CEILING				
5.1	Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins, or to be shot-pinned, to brickwork or concrete Fixing Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and where described as "bolted", the bolts have been given elsewhere Ceiling Unless otherwise described ceilings shall be deemed to be horizontal Steel component All steel components for ceilings, partitions, etc are to be galvanized in accordance with SANS 121"				
5.2	Suspended Ceiling Supply and install 3,5 x 2,6 m "Gyproc" mineral fibre acoustic panels on exposed suspension grid system. Match existing specification Ceilings suspended not exceeding 1m below concrete soffits	m2	9,72		
	GLAZING				
6.	SUPPLY AND INSTALL WINDOW				
6.1	All windows shall comply with and meet the minimum recommended performance requirements as set out in the General Specification for Architectural Aluminum and Glass Productions (Third Edition) as published by the Association of Architectural Aluminum Manufactures of South Africa (AAAMSA) Glazing is to be carried out in strict accordance with the SABS 0137/2000 code of Practice: "The Installation of Glazing in Buildings" and where required, safety glazing materials must conform to SABS 1263. All opening sashes must be weather and draught proofed using wool pile, vinyl, etc. seals and the perimeter frames sealed to the structure using manufacturer approved sealants. All aluminum is to be protected after manufacture by removable PVC tape or other approved application. The protection is to be removed only when authorized by the Architect.				
6.2	Supply and install normal thickness Glass/Aluminum. Including glazing and sealing, repainting of the frame to match existing frame and finishing. All measurements to be confirmed and finalized on the day of the compulsory briefing session. 0,48 x 0,6 0,6 x 1,46	m2	1,17		
7.	SUPPLY AND INSTALL BLINDS				
	Supply and install horizontal blinds including fabric, headrails, bottom rails, controls and bracket. Use high	No.	2		

7.1	quality materials that meet the required specification. Ensure all work is done in accordance with relevant South African National Standard (SANS) and regulation. 0,48 x 0,6 0,6 x 1,46				
8.	TESTING AND COMMISSIONING				
8.1	The Contractor shall carry out all tests and commissioning of the systems installed by him, in a coordinated and properly organized manner. Air-Conditioning and Ventilation installations shall be commissioned in accordance with the following Codes or such other recognized commissioning procedure or code approved by the Department: a) Air Distribution Systems: SABS 0173 : Code of Practice for the Installation, Testing and Balancing of Air Conditioning Ductwork. b) Refrigeration Systems: CIBS : Commissioning Code : Series R : Refrigeration Systems. c) Control Systems: CIBS : Commissioning Code : Series C : Automatic Controls. d) Hot Water and Steam Boilers: CIBS : Commissioning Code : Series B : Boiler Plant. e) Water Distribution Systems: CIBS : Commissioning Code : Series W : Water Distribution Systems.				
8.2	The testing procedures shall be sufficiently comprehensive to prove the correct functioning of each and every piece of equipment, and its suitability for the application. After all systems and equipment have been tested and commissioned to the satisfaction of the Department, a detailed demonstration of all functions of the system shall be carried out in the presence of the Department's Representative, so as to allow him to become fully acquainted with the operation of the system.				
8.3	A certificate of completion will not be issued until all tests have been satisfactorily completed, and the plant has operated successfully, to the complete satisfaction of the Department.				
9.	PAINT WORK				
9.1	<p>PREPARATORY WORK TO EXISTING WORK</p> <p>Previously painted plastered surfaces Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and screws shall be removed, cracks or screw holes shall be opened, filled with a suitable filler and finished smooth.</p> <p>Previously painted metal surfaces Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal</p>				
9.2	<p>Walls Walls on bagged brickwork or concrete surfaces two coats superior quality acrylic emulsion paint 1,3 x 3,06 0,8 x 3,06 2,1 x 3,06 0,8 x 3,06</p>	m2	32,68		
10.	PROVISIONAL SUM				
10.1	<p>Allow provisional sum to Light fittings but not limited to: Distribution boards etc are to include for internal wiring and connections Light fittings Light fittings are to include for hanging, fixing and connecting and for fluorescent tubes and lamps internal and external lighting. Allow a Provisional Sum for general electrification, including but not limited to: Installation of electrical cabling and wiring Supply and install of electrical panels and distribution boards Installation of lighting fixtures, light fittings and outlets Earthing and bonding</p>	SUM	R5 000		

	Testing and commissioning of electrical systems				
10.2	<p>Allow provisional sum to Carpentry and Joinery but not limited to: The following cupboard fittings must be measured as complete units i.e. the components of the units have not (Include SUM and amount as above) been separately measured. The descriptions, therefore, of such units shall be deemed to include all components, assembling, housing, notching, glueing, blocking, planting on and screwing with countersunk screws, edge strips, decorative plastic finish, glass, Ironmongery, metalwork, paint or varnish finishes, etc</p> <p>Semi-solid panel door with hardwood concealed edge strip fitted with lock block to one edge clearly marked and finished both sides with hardwood veneer suitable for varnishing: Supply and install special profile cylinder locks including 2 set of keys on one numbered plastic key tag Supply set of master keys</p> <p>Supply and install a lockable metal grey or tan colours key cabinet with a 200 capacity. The cabinet shall be mounted on the wall Testing and commissioning of electrical systems</p>				
Total Carried to Summary					
SECTION NO.13 BILL NO.12 OUTSIDE ROOM Note: All work is subject to remeasurement					
1.	PROVISIONAL SUM				
1.1	Provide the sum of R50 000 (Fifty Thousand) for renovation of outside rooms including outside toilet. Which includes put not limited to: Painting, preparation of surfaces for panting, application of primer and paint to walls, ceiling and trim Tiling, preparation of subfloor for tiling, installation of new tiles, grouting and sealing of tiles Blinds supply and installation of new blinds, measurement and fitting of blinds to windows Cleaning and disposal of waste material Plumping Works, Sanitary fittings Electrical Works, light fittings	SUM.	R50 000		
Total Carried to Summary					
SECTION NO.14 BILL NO.13 GARAGE Note: All work is subject to remeasurement					
ALTERATIONS					
1.	REMOVAL OF EXISTING Work				
1.1	Taking out and removing window 2,7 x 2,45	No.	6,62		
1.2	Taking out and removing door 2,7 x2,4	m2	6,48		
1.3	Demolition of brickwork to create opening for window, including removal of debris and preparation of opening for window installation. Note to protect surrounding areas (exiting walls and floor) before demolition work begins. Careful removal of brickwork to create the	m2	8,1		

	required opening, including cutting and preparing edges. If required, provide and install temporary structural support during demolition. 1,8 x 1,5 1,8 x 1,5 1,8 x 1,5				
2.	GENERAL MAINTENANCE				
2.1	Allow for cleaning of all glass, washing all floors and leaving the whole of the works and grounds in a thoroughly clean and perfect state fit for occupation at the completion of the Contract. Care must be taken not to use any cleaning materials which are likely to cause damage to the finish surface.	item.			
3	CEILINGS AND PARTITIONS				
	CEILING				
3.1	Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins, or to be shot-pinned, to brickwork or concrete Fixing Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and where described as "bolted", the bolts have been given elsewhere Ceiling Unless otherwise described ceilings shall be deemed to be horizontal Steel component All steel components for ceilings, partitions, etc are to be galvanized in accordance with SANS 121				
3.2	Suspended Ceiling Supply and install 3,5 x 2,6 m "Gyproc" mineral fibre acoustic panels on exposed suspension grid system. Match existing specification Ceilings suspended not exceeding 1m below concrete soffits	m2	17,36		
4.	FLOOR COVERING				
	Floor Tiles				
4.1	Patterns Unless otherwise described, tiles shall be laid with continuous joints in both direction Floor Tiles Floor covering for preambles see Standard Preambles to All Trades - WB20 and Supplementary Preambles.				
4.2	Installation of porcelain floor tiles with dimensions 300x300 mm. Including the preparation of surface, laying of tiles, grouting and sealing of tiles.	m2	17,36		
	GLAZING				
5.	SUPPLY AND INSTALL WINDOW				
5.1	All windows shall comply with and meet the minimum recommended performance requirements as set out in the General Specification for Architectural Aluminum and Glass Productions (Third Edition) as published by the Association of Architectural Aluminum Manufactures of South Africa (AAAMSA) Glazing is to be carried out in strict accordance with the SABS 0137/2000 code of Practice: "The Installation of Glazing in Buildings" and where required, safety glazing				

	materials must conform to SABS 1263. All opening sashes must be weather and draught proofed using wool pile, vinyl, etc. seals and the perimeter frames sealed to the structure using manufacturer approved sealants. All aluminum is to be protected after manufacture by removable PVC tape or other approved application. The protection is to be removed only when authorized by the Architect.				
5.2	Supply and install 3mm thickness Aluminum bronze. Including glazing and sealing, repainting of the frame to match existing frame and finishing. All measurements to be confirmed and finalized on the day of the compulsory briefing session. Including 1 fixed panes, 1 opening panes and black PVC handel. 0,48 x 0,6	No.	1		
5.3	Supply and install normal thickness Aluminum bronze. Including glazing and sealing, repainting of the frame to match existing frame and finishing. All measurements to be confirmed and finalized on the day of the compulsory briefing session. Including 4 opening panes and 1 fixed panes. Black PVC handles. Window type top hung. 1,8 x 1,5	No.	3		
5.4	Supply and install Aluminum 1 panel Sliding Door W21700mm x H24500mm. Must include aluminum frame, sliding door panel, glass (clear tempered), rollers (Stainless steel) Tracks, handles and locks	No.	1		
6.	PAINT WORK				
6.1	PREPARATORY WORK TO EXISTING WORK Previously painted plastered surfaces Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and screws shall be removed, cracks or screw holes shall be opened, filled with a suitable filler and finished smooth. Previously painted metal surfaces Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal				
6.2	Walls Walls on bagged brickwork or concrete surfaces two coats superior quality acrylic emulsion paint 6,2 x 3,06 2,8 x 3,06	m2	55,08		
7.	MECHANICAL WORK				
	SUPPLY AND INSTALL AIRCONDITIONING				
7.1	Supply and install wall mounted air-conditioner back to back 1x24000BTU complete air conditioning unit with condenser. Single phase Heating and cooling EERs from 3.39 COPs up to 3.39 Indoor airflow up to 1000m2h For office size from 12m2 to 42m2 Timer function Trunking and PVC drains (Supply and install PVC drainpipe with accessories)	No.	1		

	Drilling in wall (not window)				
7.2	SUPPLY AND INSTALL BLINDS Supply and install block out roller fabric blinds including fabric, headrails, bottom rails, controls and bracket. Use high quality materials that meet the required specification. Ensure all work is done in accordance with relevant South African National Standard (SANS) and regulation. 1,8 x 1,5	No.	3		
SUPPLY AND INSTALL PROJECTOR					
7.3	DLP Wireless Projector XGA 4800 ANSI lumens, 313mm(L) x 240mm(W) x 113.7mm(H). Model: X1228i	No.	1		
7.4	Wall Mounted Pull Down Projector Screen, 2,480mm(L) x 130mm(W) x 130mm(H)	No.	1		
8.	PROVISIONAL SUM				
	Distribution boards etc are to include for busbars, jumpers, neutral bars, internal wiring and connections, circuit identification markers, control gear labels, circuit legend cards and working drawing Switches, socket outlets Switches, socket outlets, etc are to include for screwing to outlet boxes, connecting up and cover plates Light fittings Light fittings are to include for hanging, fixing and connecting and for fluorescent tubes and lamps internal and external lighting. Allow a Provisional Sum for general electrification, including but not limited to: Installation of electrical cabling and wiring Supply and install of electrical panels and distribution boards Installation of lighting fixtures, light fittings and outlets Earthing and bonding Testing and commissioning of electrical systems	SUM.	R20 000		
Total Carried to Summary					
SECTION NO. 15					
BILL NO. 14					
EXTERNAL WORK (FENCING)					
Note: All work is subject to remeasurement					
FENCING					
REMOVAL OF EXISTING WORK					
1.	REMOVAL OF EXISITING FENCING				
1.1	Removal of existing fencing including posts, panels and footings. Dispose of fencing materials in a environmentally responsible manner. The removal of existing fence should be done in section. The site must be secured at all times and ensure the premises security is not compromised at any stage."	m2	251		

2.	REMOVAL OF EXISTING GATE				
2.1	Removal of existing gate including dismantling and removal of gate frame, removal of hardware. Disposing of removed materials. Ensure safe removal and dispose of materials. (Insert No. 1)				
3.	SITE CLEARANCE				
3.1	Allow for the vegetation clearance along the boundary line	item			
4.	PROVISIONAL SUM				
4.1	<p>SUPPLY AND INSTALL OF NEW FENCING Allow for provisional sum for palisade fencing but not limited to: post, panels and other accessories as per the technical specifications and include entrance motor vehicle gate.</p> <p>Supply and installation of motorized gate, which includes, but not limited to: gate frame and panels, gate posts and hinges, gate motor and control system, safety sensors and manual override system, installation of electrical cabling and connections to the gate motor and control system.</p>	SUM.	R50 000		
Total Carried to Summary					
SECTION NO.16					
BILL NO. 15					
EXTERNAL WORKS (PAVEMENT CONSTRUCTION)					
Note: All work is subject to remeasurement					
1.	PAVEMENT CONSTRUCTION				
	Pavement for parking, pedestrian walkway, and surrounding house				
2.	PRELIMINARIES				
2.1	<p>Site establishment and set up including temporary access</p> <p>Mobilization and demobilization of equipment</p> <p>Site clearance of debris, vegetation and obstructions</p> <p>Ensure Environmental Impact Assessment and necessary permits are conducted and obtained</p> <p>Site grading conducted to ensure even surface and proper drainage</p> <p>The work includes site preparation, excavation, base layer preparation, paving, edge restraints and finishing</p>	item.			
3.	REMOVAL OF EXISTING WORK				
	Demolition of Existing Concrete Slab				
3.1	Demolition of existing concrete slab surrounding the building	item			
3.2	Removal of demolished concrete slab debris	item			
4.	CONSTRUCTION OF PARKING BAY				
4.1	Excavation and Preparation				
4.1.1	Excavation of parking bay area for average depth of 100mm	m2	216,32		
4.1.2	Supply and installation of geotextile underlayment	m2	216,32		
	Granular Base Course				
4.2	Supply and installation of G3 granular subgrade course material	m2	216,32		
4.3	Compaction of granular base course using plate compactor	m2	216,32		

	Asphalt Base Course				
4.4	Supply and installation of AC 20 asphalt concrete (20mm) base course material	m2	216,32		
4.5	Application of tack coat between asphalt layers	m2	216,32		
	Asphalt Surfacing				
4.6	Supply and installation of asphalt surfacing material that is suitable for commercial parking lots	m2	216,32		
	Markings and Accessories				
4.7	Supply and installation of thermoplastic parking bay markings				
4.8	Supply and installation of concrete wheel stops				
5.	CONSTRUCTION OF PEDESTRIAN WALK				
	Excavation and Preparation				
5.1	Excavation of pedestrian walk area to average depth of 100mm	m2	616,32		
	Geotextile Underlayment				
5.2	Supply and installation of geotextile underlayment	m2	quantities		
	Granular Base Course				
5.3	Supply and installation of G2 granular base course material	m2	quantities		
5.4	compaction of granular base course using plate compactor	m2	quantities		
	Asphalt Base Course				
5.5	Supply and installation of AC 14 asphalt base course material	m2	quantities		
5.6	Application of tack coat between asphalt layers	m2	quantities		
	Asphalt Surfacing				
5.7	Supply and installation of AC 10 asphalt surfacing material	m2	quantities		
6.	CONSTRUCTION OF CONCRETE SLAB				
	Preparation and Excavation				
6.1	Excavation of area surrounding the building to average depth of 100mm	m2	quantities		
6.2	Supply and installation of geotextile underlayment	m2	quantities		
	Concrete Slab Construction				
6.3	Supply and installation of approximately 150mm thick concrete slab (matching existing slab)	m2	quantities		
6.4	Supply and installation of steel mesh reinforcement	m2	quantities		
	Finishing				
6.5	Floating and finishing of concrete slab	m2	quantities		
6.6	Application of curing compound to concrete slab	m2	quantities		
Total Carried to Summary					

**PRICING SCHEDULE /SPECIFICATION
REQUEST FOR PLUMPING REPAIRS AT UMZIMKHULU STATE OWNED HOUSE AND RENOVATIONS TO
THE ENTIRE HOUSE.**

Name of bidder.....	RQ: 02/02, B0235660
Closing Time 11H00	Closing date: 09 March 2026

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.

TENDER SUMMARY

Note: The total net values for each section must be transferred to the appropriate heading in this section

PAGE	DESCRIPTION	TOTAL BROUGHT FORWARD
1	SECTION NO. 1 PRELIMINARIES	
2	SECTION NO. 2 SERVICE CONNECTS	
3	SECTION NO. 3 ROOFING WORKS	
4	SECTION NO. 4 HALLWAY	
5	SECTION NO. 5 ROOM 1 (DINING ROOM)	
6	SECTION NO. 6 KITCHEN	
7	SECTION NO. 7 ROOM 5	
8	SECTION NO. 8 LIVING ROOM	
9	SECTION NO. 9 ROOM 2	
10	SECTION NO. 10 ROOM 3	
11	SECTION NO. 11 TOILET	
12	SECTION NO. 12 BATHROOM	
13	SECTION NO. 13 OUTSIDE ROOM	
14	SECTION NO. 14 GARAGE	
15	SECTION NO. 15 EXTERNAL WORKS (FENCING)	
16	SECTION NO. 16 EXTERNAL WORKS (PAVEMENT CONSTRUCTION)	
	SUB-TOTAL	
	VAT @ 15%	
	TOTAL AMOUNT OF TENDER	
	Note: The total amount of tender must be transferred to the Form of Offer and Acceptance	

NAME OF BIDDING ENTITY

NAME OF ENTITY REPRESENTATIVE:

SIGNATURE:

OFFICIAL COMPANY STAMP

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:
.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:
.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \quad \text{or} \quad Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \quad \text{or} \quad Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system: or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

Departmental Specific Goals	Departmental Specific Goals Narrative	Number of Points (80/20 System)	Bidder's Selection (80/20 System)
Race (HDP)	Black Equity Ownership – 100% (Africans, Coloureds and Indians)	5	
Gender (HDP)	Female Equity Ownership (>51%)	5	
Disability (HDP)	In respect of a person, a permanent impairment of a physical, intellectual or sensory function. NB: Medical Certificate to be submitted as a proof to Disability	5	
Youth	Youth Equity Ownership - (>51%)	5	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
 - One-person business/sole propriety
 - Close corporation
 - Public Company
 - Personal Liability Company
 - (Pty) Limited
 - Non-Profit Company
 - State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE

QUOTATION NO.: RQ: 02/02

REQUEST FOR PLUMPING REPAIRS AT UMZIMKHULU STATE OWNED HOUSE AND RENOVATIONS TO THE ENTIRE HOUSE.

INSERT COMPANY STAMP

THIS IS TO CERTIFY THAT (NAME)

ON BEHALF OF

VISITED AND INSPECTED THE SITE ON(DATE)

AND IS THEREFORE FAMILIAR WITH THE CIRCUMSTANCES AND THE SCOPE OF THE SERVICE TO BE RENDERED.

.....
INITIAL AND SURNAME

.....
SIGNATURE OF BIDDER OR AUTHORISED REPRESENTATIVE

DATE:

.....
INITIAL AND SURNAME

.....
SIGNATURE OF DEPARTMENTAL REPRESENTATIVE

DATE:

DEPARTMENTALSTAMP

**SECTION L
AUTHORITY TO SIGN A BID**

The bidder must indicate the enterprise status by ticking the appropriate box hereunder.

NB: Where not applicable put N/A

(I) CLOSE CORPORATION	(II) COMPANIES	(III) SOLE PROPRIETOR	(IV) PARTNERSHIP	(V) CO-OPERATIVE	(VI) JOINT VENTURE / CONSORTIUM	
					Incorporated	
					Unincorporated	

I/We, the undersigned, being the Member(s) of Cooperative/ Sole Owner (Sole Proprietor)/ Close Corporation/ Partners (Partnership)/ Company (Representative) or Lead Partner (Joint Venture / Consortium), in the enterprise trading as:

.....

hereby authorise Mr/Mrs/Ms

acting in the capacity of

whose signature is

to sign all documents in connection with this bid and any contract resulting therefrom on behalf of the enterprise.

NAME	ADDRESS	SIGNATURE	DATE

(If the space provided is not enough, a separate list should be attached)

Note:
Members of the enterprise must complete this form in full according to the type of enterprise, authorising the signatory to sign all documents in connection with this bid and any contract resulting therefrom on behalf of the enterprise.

Note: In a case of a Sole proprietor, a director may appoint himself/herself if they will be the one signing all documents in

connection with this bid and any contract resulting therefrom on behalf of the enterprise.

GENERAL CONDITIONS OF CONTRACT

1. Definitions

v) The following terms shall be interpreted as indicated:

- 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing

costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.

- 1.17 “Local content” means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 “Manufacture” means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 “Order” means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 “Project site,” where applicable, means the place indicated in bidding documents.
- 1.21 “Purchaser” means the organization purchasing the goods.
- 1.22 “Republic” means the Republic of South Africa.
- 1.23 “SCC” means the Special Conditions of Contract.
- 1.24 “Services” means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 “Written” or “in writing” means handwritten in ink or any form of electronic or mechanical writing.

1. Application

- 1.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 1.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 1.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

2. General

- 1.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 1.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

3. Standards

- 1.1. The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

4. Use of contract documents and information; inspection.

- 4.1 The supplier shall not, without the purchaser’s prior written consent, disclose the contract, or any provision

thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

- 4.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 4.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 4.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

5. Patent rights

- 1.1. The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

2. Performance security

- 1.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 1.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 1.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
 3. a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - vi)
 4. a cashier's or certified cheque
- 1.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

2. Inspections, tests and analyses

- 2.1 All pre-bidding testing will be for the account of the bidder.
- 2.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 2.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 2.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance

with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.

- 2.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 2.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 2.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 2.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 1.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 1.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

2. Delivery and documents

- 2.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 2.2 Documents to be submitted by the supplier are specified in SCC.

3. Insurance

- 3.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

4. Transportation

- 4.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

5. Incidental Services

- 5.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

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5.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

6. Spare parts

6.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

7. Warranty

7.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

7.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

7.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

7.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

7.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

8. Payment

8.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.

- 8.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 8.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 8.4 Payment will be made in Rand unless otherwise stipulated in SCC.

9. Prices

- 9.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

10. Contract amendments

- 10.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

11. Assignment

- 11.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

12. Subcontracts

- 12.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

13. Delays in the supplier's performance

- 13.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 13.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 13.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 13.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 13.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 13.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later

at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

14. Penalties

14.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

15. Termination for default

15.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

15.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

15.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

15.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

15.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

15.6.1 These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

15.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register,

the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

16. Anti-dumping and countervailing duties and rights

16.1 When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

17. Force Majeure

17.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

17.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

18. Termination for insolvency

18.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

19. Settlement of Disputes

19.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

19.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

19.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

19.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

19.5 Notwithstanding any reference to mediation and/or court proceedings herein,

(a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

(b) the purchaser shall pay the supplier any monies due the supplier.

20. Limitation of liability

20.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;

- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

21. Governing language

21.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

22. Applicable law

22.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

23. Notices

23.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice

23.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

24. Taxes and duties

24.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

24.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

24.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

25. National Industrial Participation (NIP) Programme

25.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

26. Prohibition of Restrictive practices

26.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).

26.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

