



KWAZULU-NATAL PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

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Human Resource Development
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Reference: Memo on Graduate Internship for 2026

To:

- 1. All Deputy Directors-General**
- 2. All Chief Directors**
- 3. All Directors**
- 4. All Chief Education Specialists and Deputy Director**

MEMO REQUESTING COMPONENTS TO INDICATE THEIR READINESS TO HOST GRADUATE INTERNS IN 2026

According to the 2002 Cabinet Resolution all government departments must employ Graduate Interns to give them exposure to the workplace. The Department of Public Service and Administration has issued regulations directing all employers to host Graduate Interns for a period of 24 months and to pay them monthly stipend in line with the qualifications they possess.

The KZN Department of Education has been complying with the above-mentioned policies since inception. The next cohort of Graduate Interns will be employed in April 2026. It is important that each component, willing to host Graduate Interns, responds to the Survey (hereto attached) by not later than 30th November 2025. All responses should be emailed to Mrs Philisiwe Sibisi at Philisiwe.sibisi@kzndoe.gov.za.

It is also important that each component should take into consideration the availability of the following factors which will determine if they are allocated Interns or not:

- Trained mentor/s
- Office space
- Tools of trade

Each component will be allocated Graduate Interns who have qualifications aligned to the work performed by the office. The number of Graduate Interns to be allocated will also be determined by the staff complement of the component and the number of mentors



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Asy MB Masuku

DD-G: Corporate Management Services

27/10/2024
Date

