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Strategic Management, Monitoring and Evaluation

**TO: DEPUTY-DIRECTOR GENERALS**

**CHIEF DIRECTORS**

**DIRECTORS AT HEAD OFFICE**

**DISTRICT DIRECTORS**

**CIRCULAR NO 23 OF 2025**

**NOTICE OF THE PROVINCIAL STRATEGIC PLANNING SESSION – 09 & 10 APRIL 2025**

1. The Department will be hosting the Provincial Strategic Planning Session themed: *"Maximising Resources for The Improvement of Learning Outcomes"* on **09 & 10 April 2025, at 08h00, Coastlands Hotel, Umhlanga.**
2. This is an internal strategic planning session targeting Deputy Director-Generals, Chief Directors, Directors from Head Office, District Directors, District Planners (One per district) and Circuit Managers (One per district).
3. Please note that the Strategic planning workshop will be convened using a hybrid model (Virtual and Physical platform).
4. **Physical attendance for the delegates mentioned in item 2 is compulsory.**
5. Any other officials who would like to join the workshop can do so on the virtual platform.
6. Invited delegates are required to register online prior to the workshop and select the commission in which they prefer to participate.
7. Pre-workshop activities as provided to delegates must be completed before the workshop to ensure active engagement from all participants.
8. Each component will make their own travel arrangements.
9. The content of this memo must be brought to the attention of relevant officials.

**MRS W. N. HADEBE**

**HEAD OF DEPARTMENT(A)**

**DATE**