



KWAZULU-NATAL PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

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Principals of Schools benefiting from dedicated learner transport

KZN LEARNER TRANSPORT CIRCULAR NO. 76 OF 2025

REGISTER OF LEARNERS BENEFITING FROM DEDICATED LEARNER TRANSPORT

1. The subject above has reference.
2. The Auditor-General has recently made findings on several issues relating to the dedicated learner transport programme.
3. In terms of the learner transport policy, it is the responsibility of a school principal to compile a list of benefiting learners and ensure that all the information requested in the register is recorded.
4. It is also the responsibility of the principal to forward a copy of the list to the District Director and retain the original copy.
5. Findings made by the Auditor General state that some schools do not keep the register of learners benefiting from dedicated learner transport.
6. They have also found that some schools do not fill in all the columns in the register that is sent to schools to collate this information. For instance, some do not register the learners' age, gender, grade, kilometers traveled, and functional disability of a learner concerned.
7. Additionally, the Auditor General found that some schools do not sign and stamp the registers with the stamp that is corresponding to the current year of the beneficiaries.
8. To avoid negative audit findings, all principals of schools benefiting from the dedicated learner transport programme are requested to ensure that the registers are filled completely and that the signatures and school stamps correspond to the specific year of the beneficiaries.
9. Benefiting schools are also requested to appoint officials who are responsible for learner transport in each school.
10. Kindly bring the contents of this circular to all concerned.

Kind regards

Mr GN Ngcobo
Head of Department: Education

22/7/25
Date