



KWAZULU-NATAL PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

PAYMENT UNDERTAKING

To: Suppliers of LTSM which have been issued online LTSM orders by S21c schools

1. The order issued for the supply of textbooks / stationery (*delete whichever is not applicable*) has reference.
2. The Department has notified the school, as per KZN Circular No ____ of 2025 that it guarantees payment for delivery of LTSM, as ordered.
3. Payment shall be processed to the school within 30 days of the school sending proof of deliveries to the Department.
4. The school further undertakes to settle payments immediately upon receiving the funds from the Department.
5. Please indicate below whether you will be able to assist with deliveries of the LTSM, as ordered and furnish your response to the school by the 13th of January 2025.
6. The co-operation of all stakeholders to uphold the rights of learners will be appreciated.

Principal _____

Date: _____

School Stamp

Dear Principal

_____ Primary / Secondary School

_____ (*name of company*) is prepared to / not prepared to
(*delete whichever is not applicable*) deliver the LTSM ordered in accordance with the payment undertaking given above.

Signature: _____

Date: _____

Supplier Stamp