

## **Application for Employment**

200						
WHAT IS THE PURPOSE OF THIS FORM	A. THE ADVERTISED POST					
To assist a government department in selecting a person for an advertised post.	Position for which you are applying (as advertised)			Department where the position was advertised		
This form may be used to identify candidates to be interviewed. Since all applicants cannot be interviewed, you need to fill in this form completely, accurately and legibly. This will help to process your application fairty.	Reference number (as stated in the advert)		when	If you are offered the position, when can you start <b>OR</b> how much notice must you serve with your current employer?		
WHO SHOULD COMPLETE THIS FORM						
Only persons wishing to apply for an advertised position in a	B. PERSONAL INFORMATION					
government department.  ADDITIONAL INFORMATION  This form requires basic	Surname					
	First Names					
information. Candidates who are selected for interviews will be	Date of Birth					
requested to furnish additional certified information that may be required to make a final selection.	ID number <sup>2</sup>	4				
SPECIAL NOTES	Race <sup>3</sup>	African	White	Coloured	Indian	
1 - All information will be treated with the strictest confidentiality and will not be disclosed or used for any other purpose than to assess the suitability of a person, except in so far as it may be required and permitted by law. Your personal details must correspond with the details in your ID or passport.  2 - Passport number in the case of non-South Africans.  3 - This information is required to	Gender <sup>3</sup>			FEMALE	MALE	
	Do you have a disability? 3			YES	NO	
	Are you a South African Citizen?			YES	NO	
	If no, what is y	/our				
	And do you have a valid work Permit?		YES	NO		
	Have you ever been convicted of a criminal offence or been dismissed form employment? 4			YES	NO	
enable the department to comply with the Employment Equity Act, 1998.	If your profession or occupation requires State or official registration, provide date and					
4 - This information will only be taken into account if it directly relates to the requirements of the	particulars of registration.					
position.  5 - Applicants with substantial qualifications or work experience	C. HOW DO WE CONTACT YOU					
must attach a CV.	Preferred language for correspondence?					
	Telephone number during office hour			s ( )		
	Preferred met correspondence	CONTRACTOR OF THE PARTY OF THE	Pos	t E-mail	Fax	
	Correspondence details (in terr	e contact				