



education

Department:
Education
PROVINCE OF KWAZULU-NATAL

ENQUIRIES : MR A.B. ZWANE

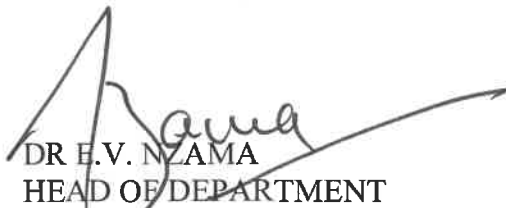
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DEPUTY DIRECTORS-GENERAL
CHIEF DIRECTORS
DIRECTORS
ALL OFFICE BASED STAFF IN THE KZN DEPARTMENT OF EDUCATION

HRM CIRCULAR No. 23 OF 2020

RETURN TO WORK OF ALL OFFICE BASED OFFICIALS

1. KZN Circular No. 30 of 2020 was issued regarding the return to work of District Officials and Teachers. Notwithstanding any postponements of the return of teachers to schools, all office based officials (office based educators and public servants) at Head Office, District Offices, Circuit Offices and Education Centres are directed to report to work **on 3 June 2020**.
2. It is acknowledged that officials who are 60 years and older as well as officials with comorbidities may not be able to report for duty. Such officials must immediately inform their supervisors of their intended absence and reasons thereof. Directives regarding their continued utilisation as well as the procedures for the formal application for leave and supporting evidence in such cases will be communicated in due course.
3. Where it is necessary, for the purposes of social distancing or where officials with comorbidities are still required to perform essential duties, the possibility of the officials working remotely must be explored. This must only be allowed with the permission of the relevant Director.
4. The content of this Circular must be brought to the attention of all officials of the Department.


DR E.V. NYAMA
HEAD OF DEPARTMENT
DATE: 01/06/2020

...Leading Social Compact and Economic Emancipation
Through a Revolutionary Education for All...

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