



# education

Department:  
Education  
**PROVINCE OF KWAZULU-NATAL**

Annexure B

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## MANAGEMENT PLAN FOR WHOLE SCHOOL EVALUATION: SCHOOL SELF-EVALUATION (SSE) AND SCHOOL IMPROVEMENT PLANS (SIP) FOR 2021 - 2022

2021		
ACTIVITY	RESPONSIBILITY	TIMELINES
a) Nationally initiated advocacy and training on the completion of SSE by all schools.	DBE EPMD & WSE Directorate	January - June
b) Provincially initiated advocacy and training on the completion of SSE by all schools.	PROVINCIAL OFFICE	July - September
c) School communities undertake SSE which becomes a catalyst for school improvement.	SCHOOL SMT supported by all other stakeholders	September - October
d) Submit SSE to District Office	SCHOOL PRINCIPAL	31 October
e) SIPs are developed by schools informed by the SSE as well as other data.	SCHOOL SMT supported by all other stakeholders	October – December
f) Schools submit SIP to District Office.	SCHOOL Principal	On 10 December



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2022

ACTIVITY	RESPONSIBILITY	TIMELINES
g) District officials check the authenticity of the SSE when conducting school visits.	<b>DISTRICT OFFICE</b> Circuit Manager supported by the specialists from the district office.	January - March
h) Feedback on the SIP to schools.	<b>DISTRICT OFFICE</b> Circuit Manager	January - March
i) Monitoring the implementation of the SIP.	<b>DISTRICT OFFICE</b> Circuit Manager supported by the specialists from the district office.	January - December
j) Schools implement SIP – school level improvement activities.	<b>SCHOOL</b> SMT supported by all other stakeholders	January - December
k) District office provides structured support to schools.	<b>DISTRICT</b> Circuit Manager supported by the specialists from the district office.	January – December

 12/10/21

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