



**DIRECTORATE:**

Private Bag X9137, PIETERMARITZBURG, 3200

Ex NED Building, 228 Pietermaritz Street, Pietermaritzburg, 3201

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Sub-Directorate: Occupational Health & Safety

Enquiries: Mrs N.P. Simelane

27 October 2023

**TO: ALL OFFICIALS AT HEAD OFFICE BUILDINGS**

**NOTICE OF FUMIGATION / ERADICATION OF PESTS AT HEAD OFFICE BUILDINGS**

1. The purpose of this notice is to notify the Head Office officials that Occupational Health and Safety Sub-Directorate will be fumigating 10 Head office buildings on quarterly basis.
2. The fumigation will be conducted by the service provider (inspect-a-pest) and OHS team as per the below schedule:

NO	OFFICE	NAME OF THE COMPANY	DATE	TIME
1.	Ex-NED	Inspect-A-Pest	10 November 2023	11H00
2.	251 Pietermaritz Street	Inspect-A-Pest	10 November 2023	13H00
3.	Anton Lembede	Inspect-A-Pest	10 November 2023	11H00
4.	Bowden House	Inspect-A-Pest	17 November 2023	11H00
5.	Elits Building	Inspect-A-Pest	17 November 2023	12H00
6.	Dokkies	Inspect-A-Pest	17 November 2023	10H00
7.	Howard Building	Inspect-A-Pest	17 November 2023	12H00
8.	Malgate Building	Inspect-A-Pest	18 November 2023	09H00
9.	Davis Alexander Building	Landlord	10 November 2023	12H00
10.	ABSA Building	Landlord	10 November 2023	15H00

3. All employees are encouraged to cooperate with the service provider and the departmental officials to remain behind to open and closed the office after the fumigation process has been completed. This is done to protect officials' possession. Remaining in the office is not safe and healthy for employees as the fogging can cause sickness such as dizzy, weakness, vomiting, chest pain, skin allergies and difficulty in breathing and pain.
4. The content of this notice should be brought to attention of all Head Office officials.

**MS. M.L.THUSI**  
**CHIEF DIRECTOR: ADMINISTRATIVE SERVICES**

  
**MR GN NGCOBO**  
**HEAD OF DEPARTMENT**

09-11-2023  
**DATE:**