



KWAZULU-NATAL PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

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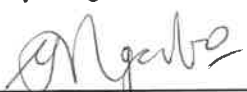
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Deputy Directors General
Chief Directors
Directors
CES Circuit Management
Circuit Managers
Heads of Sections
Principals of all schools

KZN LEARNER TRANSPORT CIRCULAR NO. 106 OF 2022

SUBJECT: EMIS WORKSHOPS FOR SCHOOLS WHICH ARE BENEFITING FROM THE LEARNER TRANSPORT PROGRAMME

1. In previous years the Auditor-General's Office had accepted the manual Class Attendance Register in its current form, as a way of identifying learners who are beneficiaries of the learner transport programme.
2. During the 2021/2022 audit exercise, the Auditor-General's Office decided that the Class Attendance Register as it is currently, is not an accurate and complete record to use as proof of learners benefiting from learner transport.
3. As a result, the Auditor-General's Office stated that it could not verify the number of learners benefiting from learner transport in 2021/2022, and it made a negative finding against the Department.
4. To address that situation moving forward, EMIS and Learner Transport Directorates have met to look at a uniform system that can be used by all benefiting schools to ensure the capturing of the learner transport beneficiaries on a daily basis.
5. Those engagements have resolved that a mechanism be implemented to identify such learners in the electronic daily class attendance register.
6. **To that end, all schools that are beneficiaries to the learner transport programme are directed to attend workshops in this regard that will be led by the EMIS Directorate, with the assistance of the Learner Transport Directorate.**
7. The dates for such workshops will be communicated by EMIS in due course.
8. The aim is to ensure that information relating to learner transport must have been captured on SASAMS by the end of the third term.
9. Attendance to these workshops is compulsory to ensure that the Department is compliant with the expectations of the Auditor General moving forward, and prevent future negative audit opinions from that office, as a result of the unreliability of learner transport records coming from schools.
10. This Circular, therefore, serves to inform the system, with particular focus on Principals and Circuit Managers, to ensure that all schools benefiting from learner transport have full representation during these workshops.
11. Kindly bring the contents of this circular to all concerned.



Mr GN Ngcobo
Head of Department: Education

15/9/22

Date