



KZN CIRCULAR NO. 103 OF 2023

TO: DEPUTY DIRECTORS-GENERAL

CHIEF DIRECTORS

DIRECTORS: HEAD OFFICE

DIRECTORS: DISTRICT OFFICES

EDUCATION INSTITUTION MANAGERS / SCHOOL PRINCIPALS

2024 OPPORTUNITIES FOR EMPLOYEE BURSARY AWARDS

1. Applications are invited from permanently employed staff (employed either in terms of the Public Service Act of 1994 or the Employment of Educators Act of 1998) based either in schools, other education department's offices or at head office.
2. This bursary opportunity is intended only to those employees who wish to study through UNISA or are already studying at UNISA. The bursary will, however, not settle debt incurred prior to the award and the signing of a bursary contract.
3. The qualification applied for or already being registered for must be in line with the job description of the employee.
4. The bursary will be awarded for studies commencing in the first semester of the 2024 academic year. It will be the responsibility of an interested employee to apply for admission at UNISA during August and September of 2023. The individual applicants will also be responsible for payment of the application fee.
4. As part of the application, applicants must attach recently certified copies of the identity document (card to be copied on both sides), matric certificate, proof that they are already registered and the copy of academic transcript (if already admitted at UNISA) and latest payslip.
5. Applicants must clearly indicate the qualification they are requesting funding for using the official qualification title used by UNISA.
6. Application forms must be hand delivered to the nearest HRD office either at head office or one of the district offices. The closing date for submission of applications to the offices detailed below



KWAZULU-NATAL PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

2024 OPPORTUNITIES FOR EMPLOYEE BURSARY AWARDS

is ~~8 December~~ ²⁰²³. The following are the addresses of offices where applications could be delivered:

OFFICE	CONTACT PERSON	TELEPHONE NUMBERS	ADDRESS
Head Office	Mr SM Hlophe Mr S Zulu	033 846 5308 033 846 5310	228 Pietermaritz Street NED Building Pietermaritzburg
Umgungundlovu district	Mr GM Mncwango	033 355 2214	Old mutual building 185 Langalibalele 3 rd floor
Pinetown district	Mr Z Gagai	031 7372063 031 7372003	17 Crompton Street (Former Italia Building), Pinetown
Umlazi district	Ms N Msomi	031 360 6354	8 th Floor, Truro House, 17 Margaret Mncadi Rd, Durban
Ilembe district	Ms NA Ngonyama	032 439 6184/6184	Corner R105 and Link Road KwaDukuza
Zululand district	Mr MC Sibanyoni Mrs NA Buthelezi Mr AM Mdlalose	035 874 1102 035 874 1290	Parkhome No. 11, Cnr. South and West Park home, Vryheid, 3100 or King Dinuzulu Highway, 2 nd Floor Administrative Building, Ulundi
Ugu district	Ms NC Dlamini	039 688 8600 039 688 8865	3 Jan Smuts Avenue, Port Shepstone
Harry Gwala district	Mr BM. Mkhanyawo	039 797 3700	8 Main Street, Kokstad
Uthukela District	Ms S Nkosi Ms FP Cindi	036 638 7793 /94	49 Murchison Street, Ladysmith
Umzinyathi district	Mrs B Ngema	034 219 2103/2761	No. 40 Wilson Street, Dundee
Amajuba district	Mr BN Mdlalose Ms XS Thusi	034 328 4586 034 328 4562	113 Panorama Drive, Lennoxton, Newcastle
King Cetshwayo district	Mr BE Mazibuko Ms Y Mpanza	035 901 1457 035 901 1407	Cnr. Maxwell and Hancock Avenue, Empangeni
Umkhanyakude district	Mr SA Mkhwanazi	035 573 9857 035 573 9862	Cnr. Thubalethu & Telebhe Road, Mkhuze, 3965

Mr GN Ngcobo
Head Of Department

Date