



education

Department:
Education
PROVINCE OF KWAZULU-NATAL

Enquires: Ms. R.H. Mcuma

Ref no: 3/4/1/1

Head of Department: Education

Dear Dr. Sishi

RE: APPROVAL OF FRAUD PREVENTION PLAN OF 2013

1. OBJECTIVE

This submission is to request the Head of Department and Senior General Manager's to approve the Fraud Prevention Plan of 2013 for implementation effective immediately.

2. BACKGROUND

The Fraud Prevention Plan has been developed and brought to the awareness of all spheres of government via Legislature, Portfolio Committees, Provincial Treasury, Unions, Ministers Management, Top Management, BRERPRCO and extended meetings held internally for colleagues to review, analyse and constructively discuss.

3. DISCUSSION

The KwaZulu-Natal Department of Education reviews its strategies and policies from time to time. Revision has been undertaken of the management of detecting, reporting and investigating fraud. In terms of these additional policies to tighten up the Remunerative Work outside of the Department and the Disclosure of the officials Interest, all Extended Senior Management are advised of the following provisions which are applicable forthwith as a result of the audits conducted by the Auditor General and Provincial Treasury Internal Audit that has highlighted the weakness of officials disclosure to the Department and the request for the Head of Department's approval must be sought.

Page 01 of 02

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Fraud Prevention Plan Policies:

1. Fraud Prevention Plan
2. Annexure A – Code of Conduct for the Public Service
3. Annexure B – Disciplinary Code and Procedures
4. Annexure C – Fraud policy and Response Plan
5. Annexure D – Whistle Blowing Policy
6. Annexure E – Remunerative Work Outside the KZN Department of Education
7. Annexure F – Conflicts of Interest Policy
8. Annexure G – Matrix of Tasks and Responsibilities

4. RECOMMENDATION

By appending your signature hereto, you will be giving your approval for the Fraud Prevention Plan of 2013 to be implemented effective immediately as per the necessary procedures to be adhered to by Departmental officials and the ramifications be brought to all departmental officials.

Yours sincerely,

Ms. R.H. Mcuma
Chief Financial Officer

8/9/13

Date

~~Approved /not approved / approved with amendments~~

Approved

Nkosinathi SP Sishi, PhD
Head of Department: Education

2013 / 09 / 14

Date

Page 02 of 02

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