TO: Senior General Manager  
General Managers  
District Directors  
Head Office Senior Managers  
CES: Teacher Development  
Curriculum FET & GET  
Teacher Development Officials  
CES: Circuit Management  
Circuit Managers  
All Principals of Schools: Public and Independent Schools

KZN Circular No. 21 of 2016

SUBJECT: TRAINING/CAPACITY BUILDING WORKSHOPS FOR SCHOOL-BASED EDUCATORS DURING THE SCHOOL HOLIDAYS AND WEEKENDS

1. Capacity building workshops are necessary for supporting the delivery of quality teaching and learning and to ensure effective management of schools.

2. In order to protect contact time and provide adequate time to empower school-based educators, some Teacher Development programmes will be conducted during the June/July 2016, September/October 2016 and January 2017 school holidays as well as during weekends.

3. This circular is intended to give advance notice of the planned workshops for school-based educators which will be conducted during school holidays and weekends.

4. Annexures are attached to this circular which reflect the workshops.

5. The contents of this circular should be brought to the attention of all school-based educators as well as district and Head Office officials.

6. Your cooperation is highly appreciated.

Dr FV Dzama  
Senior General Manager: Curriculum Management and Delivery

29/03/2016  
Date