TO: Cluster General Managers
   District Managers
   Circuit Managers
   Ward Managers
   Principals of Public Schools

KZN Circular No 90 of 2011

SUBJECT: IMPLEMENTATION PROTOCOL BETWEEN THE DEPARTMENT OF BASIC EDUCATION AND DEPARTMENT OF HOME AFFAIRS

1. The Department of Basic Education and the Department of Home Affairs concluded an Implementation Protocol in terms of the Intergovernmental Relations Framework Act, No 13 of 2005 on 16 February 2010 to establish and guide the collaboration between these two government departments to achieve desired objectives in matters of common interest.

2. Paragraph 4.2 (c) of the Implementation Protocol states that the Department of Home Affairs shall “launch a birth registration and Identity documents campaign for children under 15 years of age and will visit schools to register births of children”. The Matric ID project is one such initiative which is jointly implemented by both departments to ensure that all learners in grade 12 are in possession of valid identity documents.

3. Principals of public schools are, therefore required, in terms of the provisions of the Implementation Protocol, to grant access to officials of the Department of Home Affairs when visiting public schools to fulfill their mandate as indicated in paragraph 2 above.

4. It is incumbent upon the officials of the Department of Home Affairs to make all necessary arrangements with the school principals, including providing information on the required documents prior to the visit. In line with the principles of co-operative governance, officials visiting schools must be easily identified so that they can gain access to the public school premises.

5. Principals of schools and all other officials in the employ of the Department are hereby requested to honour this protocol and support all role-players in the implementation thereof.

6. Your co-operation in this regard will be highly appreciated.

Nokwazi SP Sishi, PhD
Head of Department: Education

Date

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