06 April 2010

TO ALL: SENIOR GENERAL MANAGERS
       GENERAL MANAGERS
       MANAGERS
       HEADS OF INSTITUTIONS

FINANCIAL CIRCULAR NO. 2 OF 2010

SUBMISSION OF BIDS TO BE ADVERTISED

It has become necessary to review the manner in which the department has been dealing with requests for bids to be advertised.

It is acknowledged that the nature of the bid processes requires enough time for the members in the various bid committees to familiarize themselves with the nature of bids so that proper specifications, evaluation and awarding processes are not compromised.

It is for the above reason, that directorates are advised that with effect from the 2010/11 financial year all such requests must have been submitted to the BID SPECIFICATION COMMITTEE BY NO LATER THAN THE LAST WORKING DAY OF JULY IN EACH FINANCIAL YEAR.

You are further reminded that such requests must be duly authorized by the Senior General Manager concerned.

Any bid received subsequent to the closing date will be rejected, the branch concerned will have to submit it in the next round.

Ms R H Mccuma
Chief Financial Officer

Date: 14/04/2010