STANDING READING COMMITTEE

The Head of Education Department, Dr NSP Sishi has approved the establishment of a Standing Reading Committee at the province as per the KZN Reading Policy Guidelines. The composition of this committee has been put together on the basis of the directorate functions as per the Departmental organogram. The following directorates have been nominated to serve on the committee:

1. SNES 1 representative
2. Curriculum – GET 3 representatives for languages
3. Curriculum – FET 3 representatives for languages
4. Quality Assurance 1 representative
5. AET 1 representative
6. ECD 1 representative
7. EHRD 1 representative
8. ELITS 5 representatives

The purpose of the committee is foster collaboration and synergy on reading matters in the province. Its functions are to:

- Develop a broad framework [strategy] within which all reading activities are co-ordinated
- Promote a vibrant reading culture in the province
- Evaluate reading abilities and habits and craft necessary corrective measures
- Initiate and strengthen reading projects and events
- Improve the reading status so that learners learn to read well, read often and read with enjoyment
We request the abovementioned directorate to submit names of the officials who will belong to the Standing Reading Committee on or before the 25th of August 2011. The tentative date for the first meeting is 31 August 2011.

Your co-operation on this matter is highly appreciated.

[Signature]

Dr S.Z. Mbokazi
Senior General Manager: Institutional Development and Support
TO: Dr NSP Sishi
   Head Of Department: Education

FROM: Mrs FK Dubazana
      Director: ELITS

SUBJECT: ESTABLISHMENT OF A STANDING READING COMMITTEE AS PER KZN READING POLICY GUIDELINES

DATE: 27 July 2011

1. PURPOSE

The purpose of this submission is to request the HOD to approve the constitution of the Standing Reading Committee that is inter-directorate as per 2005 KZN Reading Policy Guidelines.

2. BACKGROUND

The ELITS Directorate is mandated to promote reading as a foundational skill for teaching and learning in schools [KZNDoE organogram]. To mitigate the reading crisis the directorate introduced the following measures:

- In 2005 we formulated the KZN Reading Policy Guidelines
- In 2005 we also held a Reading Conference in order to create a platform for sharing and strengthening views on reading promotion.
- In 2007 we circulated the KZN Circular No. 87 of 2007
- In 2009 we developed the Reading Promotion Handbook that we use to train teachers on several reading promotion strategies
- Furthermore, we train teachers on reading promotion annually.

To advance the interventions and consolidate our modus operandi we have drafted the Reading Strategy and made a proposal on the Celebration of the International Literacy Day.
3. DISCUSSION

In view of the fact that reading cuts across several directorates, a standing Reading Committee has to be formed as a strategy endorsed by the KZN Reading Policy Guidelines. Its role and functions are to discuss matters pertaining to reading and implement projects and measures that develop a reading culture in the province.

Its composition should involve the directorates that have a role to play on reading matters as per their functions which are articulated in the organogram. The directorates with regard to their area of specialities are:

- Languages [Curriculum GET] Reading methodologies
  3
- Languages [Curriculum FET] Reading methodologies
  3
- EHRD Training of educators
  1
- SNES Reading problems
  1
- Quality Assurance Reading Assessment
  1
- ABET Out-of-school Reading programmes
  1
- ECD Reading at a pre-primary level
  1
- ELITS Reading Promotion and Reading Material
  5

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The same committee must be replicated at a district level under the leadership of the District Director or a delegated official preferably at a CES position.
4. FINANCIAL IMPLICATIONS
Travel and subsistence cost where applicable.

5. OFFICIALS CONSULTED
A presentation was done at Top Management on the 20th of June 2011.

6. DOCUMENTS ATTACHED
- KZN Circular No 87 of 2007
- KZN Reading Policy Guidelines of 2005
- KZN Reading Strategy [first draft]
- Proposal on the celebration of the International Literacy Day

7. RECOMMENDATION
I recommend approval of the establishment of a Standing Reading Committee as pronounced in the KZN Reading Policy Guidelines.

Mrs FK DUBAZANA
DIRECTOR: ELTS
Supported/ Not supported

Dr HP GUMEDE
CHIEF DIRECTOR: ESDSS

DATE 28/7/11
ESTABLISHMENT OF A STANDING READING COMMITTEE

Recommended/ Not recommended

[Signature]
DR SZ MBOKAZI
DATE 11/04

SGM: INSTITUTIONAL DEVELOPMENT AND SUPPORT

Approved/ Approved with amendments/ Not approved

Include the Incident: Quality Assurance to add the dimension of the Annual National Assessment

[Signature]
NKOSINATHI SP SISHI (PhD)
HEAD OF DEPARTMENT: EDUCATION
DATE 2011-08-03