



PROVINCE OF KWAZULU-NATAL
ISIFUNDAZWE SAKWAZULU-NATALI
PROVINSIE KWAZULU-NATAL

DEPARTMENT OF EDUCATION
UMNYANGO WEMFUNDO
DEPARTEMENT VAN ONDERWYS

Telephone :033 8465250
Fax : 033 846 5255

Private Bag X9137
Pietermaritzburg
3200

228 Pietermaritz Street
Pietermaritzburg, 3201

INHLOKOHHOVISI

HEAD OFFICE

PIETERMARITZBURG

Enquiries: NP SIMELANE

Reference: 6/P

Date: 18/07/2008

Imibuzo:

Inkomba:

Usuku:

Navrae:

Verwysing:


Datum

**TO: MINISTERIAL OFFICE
SUPERINTENDENT- GENERAL
SENIOR GENERAL MANAGERS (HEAD OFFICE & SERVICE CENTRE)
GENERAL MANAGERS (HEAD OFFICE & SERVICE CENTRE)
MANAGERS (HEAD OFFICE & SERVICE CENTRE)
HEADS OF COMPONENTS (HEAD OFFICE)
HEADS OF DISTRICTS & CIRCUIT OFFICES**

TRANSPORT CIRCULAR NO.6 OF 2008

ANNUAL VEHICLE PHYSICAL VERIFICATION 2008

1. Kindly be advised that Department of Transport will be conducting the Annual Physical Verification exercise of the official vehicle fleet. The main aim is to maintain the accuracy and integrity of the Provincial Vehicle Asset Register. The exercise will resume from 4/08/2008 to 29/08/2008.
2. The Province will be divided into various inspection centers so that vehicles can be inspected as close as possible to their respective locations. Qualified technicians will conduct a full technical assessment of vehicles during inspections.
3. All Service Centres and Districts Officers and directorates must ensure that all KZN vehicles under their control are brought to the respective inspection centers between 07H30 TO 16H00 as per attached Annexure A. The technicians will issue inspection sheets to the drivers, it is important that Transport officers keep the inspection sheets for audit purpose.
4. Any queries or concerns may be directed to Mrs. N.P. Simelane on 033-846 5250 or Ms. Z.M. Gwala on 033-846 5243.
5. Please ensure that the content of this Circular is communicated to all officers concerned.


MR S. MAHABEER
ACTING GENERAL MANAGER: ADMIN. SERVICES
For SUPERINTENDENT -GENERAL
DATE: 24/7/08

SCHEDULE OF DATES AND VENUES FOR 2008 VEHICLE VERIFICATION EXERCISE

Annexure A

REGION	DATE	INSPECTION CENTRE	PHYSICAL ADDRESS	NO OF TECHS	NAMES OF TECHNICIANS
PIETERMARITZBURG	4-7/08/2008	PMB Fleet Services	Hyslop Road, Pietermaritzburg	4	Sbu, UHD Zulu, ME Nxumalo, Rupert
	8/08/2008	PMB Fleet Services	Hyslop Road, Pietermaritzburg	2	Eric, ME Nxumalo
	4/08/2008	District office Ixopo	Margaret ST, Ixopo	2	Mike, Eric
	5/08/2008	District office Underberg	Village End Road, Underberg	2	Mike, Eric
	6-7/08/2008	RTI Greytown	71 Louis Botha Avenue, Greytown	2	Mike, Eric
	8/08/2008	Cedara		4	Sbu, UHD Zulu, Mike, Rupert
DURBAN	11-13/08/2008	Fleet Services Durban	Prince Edward Street, Durban	7	Sbu, Eric, Mike, ME Nxumalo, Rupert, UHD Zulu, Des
	14-15/08/2008	Fleet Services Durban	Prince Edward Street, Durban	2	Eric, Desmond
	12/08/2008	Cost Centre Metro	Sailcot Crescent, Merebank	2	Sbu, Rupert
	14-15/08/2008	RTI Port Shepstone	Mass Bridge, Next to Toll Road, P/Shep	3	Sbu, ME Nxumalo, UHD Zulu
	14-15/08/2008	Research Farm	Department of Agriculture, Kokstad	2	Rupert, Mike
EMPANGENI	18-20/08/2008	Fleet Services Ulundi	Unit A Ulundi	3	ME Nxumalo, Rupert, UHD Zulu
	18-19/08/2008	RTI Empangeni	Corner of Copper & Ngwelezane Roads, Empangeni	3	Eric, Sbu, Mike
	20/08/2008	RTI Empangeni	Corner of Copper & Ngwelezane Roads, Empangeni	1	Sbu
	21-22/08/2008	RTI Vryheid	Old Banango Road, Vryheid	2	Rupert, ME Nxumalo
	21-22/08/2008	DS Eshowe	Windam Road, Eshowe	2	UHD Zulu, Sbu
	20-22/08/2008	Malaria Centre	Dept of Health, Jozini	2	Mike, Eric
LADYSMITH	25-27/08/2008	Fleet Services Ladysmith	Hyde Road, Ladysmith	6	Sbu, Eric, Mike, ME Nxumalo, Rupert, UHD Zulu
	28-29/08/2008	RTI Estcourt	Lowlands Road, Estcourt	2	Eric, Rupert
	28-29/08/2008	RTI Newcastle	Iscor Road, Newcastle	2	UHD Zulu, Sbu
	28-29/08/2008	Cost Centre Dundee	Heslop Avenue	2	Mike, ME Nxumalo
	28-29/08/2008	Nqutu		1	UHD Zulu